

**Committee Members:** Cllrs Brake, Irven, Murphy, Whetlor, Westcott, Young & Johnson

13<sup>th</sup> November 2025

Dear Councillor

You are hereby summoned to attend the meeting of the **Environment, Planning & Tourism Committee** to be held in the **Watchet Visitor Centre, Harbour Road, Watchet** on **Thursday 20<sup>th</sup> November 2025 at 6.30pm** for the purpose of transacting the following business.

*Press and public are invited to attend (Public Bodies (Admission to Meetings) Act 1960)*

Yours faithfully



Jo Grellier

**Town Clerk**

## AGENDA

- 25/100B      **To Receive Apologies for Absence (LGA 1972, section 85 (1))**
- 25/101B      **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Code of Conduct. **To receive and sign the minutes of the previous Environment and Planning meeting - (Thursday 23<sup>rd</sup> October 2025)** and adopt the Resolutions and Recommendations contained therein. (LGA 1972, SCH12 6 – *(Paperwork circulated to members prior to the meeting via Appendix 1)*)
- 25/102B      **Committee Clerk's Update Report** – *(Paperwork circulated to members prior to the meeting via Appendix 2)*
- 25/103B      **Coastal Erosion** – Verbal update from Cllr Irven  
(i)      To discuss Somerset Council's notice of permanent closure B3191 & LCN actions
- 25/104B      **Speed Indicator Devices:**  
(i)      Speed Indicator Devices – Update report by Committee Clerk - to note actions being undertaken towards installation  
(ii)     To discuss and approve Council Letter to Residents re: Brendon Road speeding issues, requesting volunteers for Speed Watch Group – *(Paperwork circulated to members prior to meeting via Appendix 3)*
- 25/105B      **Somerset Highways**  
(i)      Maglands Road Parking – to discuss Resident complaint received via Rachel Gilmour's office, regarding dangerous parking – *(Paperwork to be circulated to members prior to meeting via Appendix 4)*  
(ii)     To discuss and agree response to S.C regarding repainting of road markings at Causeway Terrace and South Road, as a result of a resident complaint from Cllrs Surgery 1<sup>st</sup> November 2025 – *(Paperwork circulated to members prior to meeting via Appendix 5)*

- 25/106B      **Swain St/Harbour Road Junction:**
- (i) To address correspondence from Somerset Council regarding clarification on origin of Swain Street/ Harbour Road design and approve WTC response - *(Paperwork circulated to members prior to meeting via **Appendix 6**)*
  - (ii) To address resident concerns raised at Cllr Surgery on 1<sup>st</sup> November 2025 regarding Watchet Task Force and local traders re: Consultation on Swain Street/ Harbour Road junction design and agree response to residents.
- 25/107B      **Municipal Winter Floral Displays:**
- (i) To approve quotation received for Municipal Winter Floral Displays – *(Paperwork circulated to members prior to meeting via **Appendix 7**)*
- 25/108B      **Remembrance Sunday Wreath Laying** – Update by Committee Clerk
- (i) To retrospectively approve Remembrance Day Commemorative Wreath laying
- 25/109B      **Watchet Town Signage:**
- (i) ‘Welcome to Watchet’ sign, Harbour Road – To discuss next steps with regards to sign maintenance and lack of allowable access – *(Paperwork circulated to members prior to the meeting via **Appendix 8**)*
  - (ii) Committee Clerk update on progress of WTF proposed directional signage – Market Street/Anchor
- 25/110B      **Sub Committees:**
- (i) Update from the Tourism & Marketing Subcommittee on first meeting and confirmation of appointed Chairs
  - (ii) Update from the Climate Subcommittee on first meeting and confirmation of appointed Chairs
- 25/111B      **Additional Public Toilet Facilities** – Esplanade highly attended events
- (i) To discuss and approve next steps regarding further correspondence from the Esplanade Club – *(Paperwork circulated to members prior to meeting via **Appendix 9**)*
- 25/112B      **Esplanade Bookings:**
- (i) To discuss and approve the following bookings:
  - (ii) **Watchet Street Fairs** - Market stalls, food & music  
1<sup>st</sup> March, 5<sup>th</sup> April, 3<sup>rd</sup> May, 7<sup>th</sup> June, 5<sup>th</sup> July, 2<sup>nd</sup> August, 6<sup>th</sup> September & 4<sup>th</sup> October 2026. All events 10.00am – 4.00pm.
- 25/113B      To address items received from the planning authority requiring attention prior to the next Somerset Council planning meetings.
- Plans received for discussion**
- 3/37/25/012      **Coastguard, The Esplanade, Watchet TA23 0AH**  
Replacement of the roof, windows, rainwater goods, and external render to improve weatherproofing and address damp issues with various internal alterations and up grading of heating system.
- 25/114B      **Public Meeting Etiquette Policy**
- (i) To address Clerk’s concerns following a recent EP&T meeting and proposal for new Meeting (where Public are permitted) Etiquette Policy to be recommended.
- 25/115B      **Matters for the next meeting** – verbal, no discussion