

Committee Members: Cllr Campbell, Cllr Irven, Cllr Murphy (Chair), Cllr Johnson, Cllr Moss, Cllr Stevens, Cllr Whetlor

10th February 2025

Dear Councillor

You are hereby summoned to attend the meeting of the **Finance & Staffing Committee** to be held in the **Watchet Visitor Centre, Harbour Road, Watchet**, on **Monday 17th February 2025 @ 6.30pm** for the purpose of transacting the following business.

Members of the press and public are welcome to attend.

Yours faithfully



Joanne Grellier
Town Clerk

AGENDA

24/75C **To Receive Apologies for Absence:** (LGA 1972, section 85 (1))

24/76C **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 SI No: 1464

24/77C **To confirm and sign the Minutes of the meeting held on 20th January 2025** - (LGA 1972, Sch 12 Para 41) - *circulated to members prior to the meeting via **Appendix 1***

24/78C **Application for a Financial Grant:**

- (i) Backyard Theatre presentation for a financial grant of £1,215.96 for 2 x heating/air-conditioning units and child booster seats – *paperwork circulated prior to the meeting via **Appendix 2***
- (ii) Words in Watchet grant application of £450, decision following January's presentation – *decision required*

24/79C **CCLA Investments:**

- (i) Remote presentation from Jamie Charters - CCLA Relationship Manager providing further details on the Public Sector Deposit Fund

24/80C **Financial Matters:**

- (i) Once per quarter, the Chair of this Committee shall be appointed to verify bank reconciliations for all accounts produced by the RFO, the contents to be noted by this Committee, *as per regulation 2.2*
- (ii) All payments above £500 and below £5,000 are itemised and reported to this Committee, *as per regulation 4.1 and displayed on the website. – tabled at the meeting*

24/81C **Internal Audit 2024-25:**

- (i) To approve the appointment of an Internal Auditor for the 2024-25 Audit - *circulated to members prior to the meeting via **Appendix 3***
- (ii) To approve the quotation for the Internal Audit - *circulated to members prior to the meeting via **Appendix 4***

24/82C **Earmarked Reserves 2025/26:**

- (i) To review Earmarked Reserves for 2025/26 for recommendation to Full Council in March- *circulated to members prior to the meeting - circulated to members prior to the meeting via **Appendix 5***

24/83C Local Government Pension Scheme:

- (i) To adopt a mandatory Local Government Pension Scheme Policy - *circulated to members prior to the meeting via **Appendix 6***

24/84C Matters for the next meeting – no discussion or decisions made