

4th November 2024

Dear Councillor

You are hereby summoned to attend the meeting of **Watchet Town Council** to be held in the Watchet Visitor Centre, Harbour Road, Watchet on **Monday 11th November 2024 at 7.00pm** for the purpose of transacting the following business.

Members of the public are invited to address the Town Council for 15 minutes commencing at approximately 6.45pm. Please see the Public Participation notice.

Yours faithfully



Jo Grellier
Clerk to the Council

A G E N D A

- 24/76 To receive Apologies for Absence (LGA 1972, section 85 (1) –
- 24/77 To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464 –
- 24/78 **Town Council Minutes** - To confirm and sign the Minutes of the Council meeting held on the 14th October 2024 (LGA 1972, Sch 12 Para 41 (1) (*circulated prior to the meeting via **Appendix 1***))
- 24/79 **Reports:**
- Chairs report - verbal
 - Clerks report – (*See **Appendix 2***) – *updates & recommendations*
 - Invitation to MP to attend WTC meeting – update
 - Front Office purchase negotiations – update
 - NJC pay scale increases 2024 confirmed
 - Gas & Electricity contract savings
 - Christmas closedown – recommendation
- 24/80 **Reports from the Principal Authority Members:**
Somerset Council, County Cllr Davies/County Cllr Woods and to receive questions from the floor.
- 24/81 **Reports from Representatives of Outside Organisations, Verbal**
(i) Reports from Representatives of Outside organisations
- 24/82 **Verbal reports from sub-committees, working groups, and other outside organisations where Watchet Town Council does not have representation:** (Notification to the Clerk prior to the meeting)
- 24/83 **Reports from Working Groups and appointed representatives:** - Any relevant paperwork will be issued prior to the meeting:
- a. **Watchet Library** – *Update and recommendations*
 - b. **Wheeled Park** – *Update and recommendations*
 - c. **Climate Change**- *Update and recommendations on de-carbonisation action plan*
 - d. **Watchet Task Force** – *Update and recommendations*
 - e. **EH&S Policies** – *Update*
- 24/84 **Councillor Surgeries** – update from Councillors who attended the Surgery held on Saturday 2nd November 2024 and any matters arising

- 24/85 **Community Ownership Fund:**
(i) Potential bid by Watchet Town Council (WTC) and Watchet War Memorial Ground Management Committee (WWMGMC) – *update by Cllr Irven if required*
- 24/86 **Public relations:**
(i) To consider for 80th VE day celebrations including budget – recommendation from Clerk
(ii) To consider Somerset day celebrations including budget - recommendation from Clerk
- 24/87 **Budget Monitoring:**
(i) RFO Budget update – Scribe report - *circulated to all members prior to the meeting for their consideration.*
- 24/88 **Accounts for payment:**
(i) to approve the September schedule (paid in November) – *The schedule circulated to all members prior to the meeting for their consideration.*
(ii) to approve all payments made outside of Full Council meetings (October/November) - *The schedule circulated to all members prior to the meeting for their consideration.*
- 24/89 **Local Council Award Scheme:**
(i) to consider NALC's new LCAS criteria update & establish if WTC wish to participate - (*circulated prior to the meeting via **Appendix 3***)
- 24/90 **Matters of Correspondence to report** - Correspondence is addressed daily and filed - *The Clerk will report on any relevant correspondence.*
- 24/91 To note **Matters for the next meeting** – no discussion or decisions made