

7th October 2024

Dear Councillor

You are hereby summoned to attend the meeting of **Watchet Town Council** to be held in the Watchet Visitor Centre, Harbour Road, Watchet on **Monday 14th October 2024 at 7.00pm** for the purpose of transacting the following business.

Members of the public are invited to address the Town Council for 15 minutes commencing at approximately 6.45pm. Please see the Public Participation notice.

Yours faithfully



Jo Grellier
Clerk to the Council

A G E N D A

- 24/61 To receive Apologies for Absence (LGA 1972, section 85 (1) –
- 24/62 To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464 –
- 24/63 **Town Council Minutes** - To confirm and sign the Minutes of the Council meeting held on the 9th September 2024 (LGA 1972, Sch 12 Para 41 (1) (*circulated prior to the meeting via **Appendix 1***))
- 24/64 **Reports:**
- Chairs report - verbal
 - Clerks report – (*See **Appendix 2***) – *updates & recommendations*
 - Seed of Hope request for Grant application supporting letter – **decision required**
 - Invitation to attend WSR event – *to appoint 2 members to attend*
 - Health & Wellbeing presentation – *update*
 - Decision to defer Terms or Reference review – *update*
 - Social Media issues – *update*
 - Commercial Director of Western Marinas Limited
- 24/65 **Reports from the Principal Authority Members:**
Somerset Council, County Cllr Davies/County Cllr Woods and to receive questions from the floor.
- 24/66 **Reports from Representatives of Outside Organisations, Verbal**
(i) Reports from Representatives of Outside organisations
- 24/67 **Verbal reports from sub-committees, working groups, and other outside organisations where Watchet Town Council does not have representation:** (Notification to the Clerk prior to the meeting)
- 24/68 **Reports from Working Groups and appointed representatives:** - Any relevant paperwork will be issued prior to the meeting:
- a. **Watchet Library** – *Update and recommendations*
 - b. **Wheeled Park** – *Update and recommendations*
 - c. **Climate Change**- *Update and recommendations on de-carbonisation action plan*
 - d. **Watchet Task Force** – *Update and recommendations*
 - e. **EH&S Policies** – *Update*
- 24/69 **Councillor Surgeries** – update from Councillors who attended the Surgery held on Saturday 5th October 2024 and any matters arising

- 24/70 **Community Ownership Fund:**
(i) Potential bid by Watchet Town Council (WTC) and Watchet War Memorial Ground Management Committee (WWMGMC) – *update by Cllr Irven if required*
- 24/71 **Earmarked Reserves and 2024-25 precepted budget:**
(i) Net position of budget spend update - (*circulated prior to the meeting via **Appendix 3***) – members to note
(ii) 2024-25 Precepted budget review and amended earmark reserves - Update report and recommendation from the Finance & Staffing Committee - (*circulated prior to the meeting via **Appendix 4***)
(iii) To note R&T Committee approval for £15k spend of the Play equipment Earmarked Reserve – verbal update from the Clerk
- 24/72 **Staffing:**
(i) WTC Tourism & Marketing employment from April 2025 - Presentation from the Deputy Clerk and recommendation from the Finance & Staffing Committee
(ii) Approval to book Health & Safety at work and Manual handling online courses for Grounds staff member – verbal update from the Clerk – **decision required.**
- 24/73 **Accounts for payment:**
(i) to approve the September schedule (paid in October) – *The schedule circulated to all members prior to the meeting for their consideration.*
(ii) to approve all payments made outside of Full Council meetings (September/October) - *The schedule circulated to all members prior to the meeting for their consideration.*
- 24/74 **Matters of Correspondence to report** - Correspondence is addressed daily and filed - *The Clerk will report on any relevant correspondence.*
- 24/75 To note **Matters for the next meeting** – no discussion or decisions made