

Committee Members: Cllrs Brake, Murphy, Terrett, Westcott, Whetlor and Johnson

10th October 2024

Dear Councillor

You are hereby summoned to attend the meeting of the **Asset Management Committee** to be held in the **Watchet Visitor Centre, Harbour Road, Watchet**, on **Thursday 17th October 2024 @ 6.30pm** for the purpose of transacting the following business.

Members of the press and public are welcome to attend.

Yours faithfully



Jo Grellier
Town Clerk

AGENDA

- 24/36D **To Receive Apologies for Absence:** (LGA 1972, section 85 (1))
- 24/37D **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 SI No: 1464
- 24/38D **To confirm and sign the Minutes of the meeting held on 12th September 2024 – paperwork circulated to members prior to the meeting via **Appendix 1**** - (LGA 1972, Sch 12 Para 41)
- 24/39D **Somerset Council Asset Transfers:**
- (i) **Market Street Toilets** – to consider the footfall and usage of all Watchet Car Parks report and recommendation - *paperwork circulated to members prior to the meeting via **Appendix 2***
 - (ii) **Update on E.O.I Asset Transfer's progress** – Verbal update from Committee Clerk
- 24/40D **Watchet Library:**
- (i) To approve quotation for remaining cosmetic repairs to Library – Verbal update from Committee Clerk (*if received - paperwork tabled at the meeting if received*)
- 24/41D **Precept Proposals for 2025-26:**
- (i) To consider Committee budget requirements – 2025-26 precept proposals and budget spend for 2024-25 - *circulated to members prior to the meeting via **Appendix 3***
- 24/42D **Council Offices/Visitor Centre:**
- (i) Utility costs proposals/negotiation from Onion Collective for Council Offices and shared space – Verbal update from the Committee Clerk
 - (ii) Front office acquisition negotiation – Verbal update from the Committee Clerk
- 24/43D **Watchet Community Centre:**
- (i) To approve quote from Contractor to repair internal damp damage in toilets – *Paperwork circulated to members prior to meeting via **Appendix 4***
- 23/44D **Watchet Cemetery:**
- (i) Cemetery plot breaches update – to consider the update and recommendation from Committee Clerk – *Tabled at the meeting.*
 - (ii) To approve finalised amended Cemetery Fee increase – *Paperwork circulated to Members prior to meeting via **Appendix 5***

24/45D **Watchet Police office:**

- (i) To consider a quotation for decorating and repairs to maintain the heritage Police Office – *tabled at the meeting*
- (ii) To endorse the Police & Crime Commissioner & WTC Police Post Licence agreement - *tabled at the meeting*

24/46D **Youth Provision SLA Bi-Annual Meeting**

- (i) To note the Minutes of the September Youth Provision SLA bi-annual meeting – *Paperwork circulated To members prior to meeting via **Appendix 6***

24/47D **MUGA maintenance**

- (i) To approve the purchase of inlaid white lines from the MUGA Maintenance Budget to replace damaged/worn surface areas – *Paperwork circulated to members prior to the meeting via **Appendix 7***

24/48D **Matters for the next meeting** – no discussion or decisions made