

**Minutes of the Extraordinary Finance & Staffing Meeting
held on Monday 23rd July 2024 at 6.30pm**

Present at the meeting: Cllrs: Campbell, Irven, Johnson, Moss, Murphy (Chair), Stevens and Whetlor

In attendance: Jo Grellier – Town Clerk

24/01EX **To Receive Apologies for Absence:** (LGA 1972, section 85 (1))
None

24/02EX **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012: SI No: 1464

Name	Minute no	Description of Interest	Personal & Prejudicial	Action
None				

24/03EX **Financial Application for a Grant:**

(i) Watchet Community Cinema – *Decision required*
The Grant application and the presentation given by a representative on 15th July was considered. A long discussion ensued. Cllr Whetlor proposed that **'funds are granted for the full amount requested'**. Seconded by Cllr Stevens. Further discussion ensued. With permission of Cllr Whetlor, as the first proposer, to amend the original proposal, Cllr Irven proposed that **'the Committee support the application and approve a financial grant of £700 and to advise applicants that the Council are mindful of future applications within the 2024/25 financial year'**. Seconded by Cllr Campbell. Carried with 2 abstentions.

(ii) Watchet Summertime – *Decision required*
The Grant application and the presentation given by representatives on 15th July was considered. A long discussion ensued. Cllr Irven proposed that **'the Committee support the application and approve a financial grant of £700 and to advise applicants that the Council are mindful of future applications within the 2024/25 financial year'**. Seconded by Cllr Stevens. Carried with 2 abstentions.

24/04EX Exclusion of Press and Public
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw" (Public Bodies (Admission to Meetings) Act 1960
At 6.40pm Cllr Murphy proposed that **"due to the confidential nature of the business to be transacted standing order (3d) is invoked, and the public are instructed to withdraw"**. Seconded by Cllr Whetlor. Carried.

See Excluded notes 24/27EX

24/05EX **Staffing:**
(i) To note the E&CVC appraisal - Tabled at the meeting
Members noted and approved the appraisal and Clerk report and recommendations within

(ii) To approve E&CVC contract - Tabled at the meeting
Members noted and approved the amended Contract with minor grammar amendments for the E&CVC.

Due to the nature of the following two items the Clerk withdrew from the meeting at 6.53pm

(iii) To note the Clerk/RFO probation review and appraisal - Tabled at the meeting
Members noted the personnel summary, review and approved the recommendations within.



(iv) To approve the Clerk/RFO contract - Tabled at the meeting
Members noted and approved the amended Contract for the Clerk/RFO and agreed to explore job
evaluation scheme

The Clerk returned to the meeting at 7.08pm

At 7.09pm Cllr Murphy proposed that ***'the public and press are readmitted to the meeting'***.
Seconded by Cllr Whetlor. Carried.

Meeting closed at 7.10pm

Signed.....


Date.....
16 September 2024