

16<sup>th</sup> July 2024

Dear Councillor

You are hereby summoned to attend an extraordinary meeting of the **Finance & Staffing Committee** to be held in the **Watchet Visitor Centre, Harbour Road, Watchet** on **Tuesday 23<sup>rd</sup> July 2024 at 6.30pm** for the purpose of transacting the following business.

*The press and public are invited to attend*

Yours faithfully



Cllr Peter Murphy  
Chair of Finance & Staffing Committee - Watchet Town Council

## A G E N D A

- 24/01EX To receive Apologies for Absence (LGA 1972, section 85 (1))
- 24/02EX To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464
- 24/03EX **Financial Application for a Grant:**  
(i) **Watchet Community Cinema** – *decision required.*  
(ii) **Watchet Summertime** – *decision required.*
- 24/04EX **Exclusion of Press and Public**  
*"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw" (Public Bodies (Admission to Meetings) Act 1960*
- 24/05EX **Staffing:**  
(i) To note the E&CVC appraisal - *Tabled at the meeting*  
(ii) To approve E&CVC contract - *Tabled at the meeting*  
(iii) To note the Clerk/RFO probation review and appraisal - *Tabled at the meeting*  
(iv) To approve the Clerk/RFO contract - *Tabled at the meeting*