

3rd June 2024

Dear Councillor

You are hereby summoned to attend the meeting of **Watchet Town Council** to be held in the Watchet Visitor Centre, Harbour Road, Watchet on **Monday 10th June 2024 at 7.00pm** for the purpose of transacting the following business.

Members of the public are invited to address the Town Council for 15 minutes commencing at approximately 6.45pm. Please see the Public Participation notice.

Yours faithfully



Jo Grellier
Clerk to the Council

A G E N D A

- 24/01 To receive Apologies for Absence (LGA 1972, section 85 (1) –
- 24/02 To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464 –
- 24/03 **Town Council Minutes** - To confirm and sign the Minutes of the Annual Council meeting held on the 13th May 2024 (LGA 1972, Sch 12 Para 41 (1) (*circulated prior to the meeting via **Appendix 1***))
- 24/04 **Reports:**
- Chairs report - verbal
 - Clerks report – See **Appendix 2** – *updates & recommendations*
- 24/05 **Reports from the Principal Authority Members:**
Somerset Council, County Cllr Davies and to receive questions from the floor.
- 24/06 **Reports from Representatives of Outside Organisations, Verbal**
- 24/07 **Verbal reports from sub-committees, working groups, and other outside organisations where Watchet Town Council does not have representation:** (Notification to the Clerk prior to the meeting)
- 24/08 **Reports from Working Groups and appointed representatives:** - Any relevant paperwork will be issued prior to the meeting:
- a. **Watchet Library** – *Update and recommendations*
 - b. **Wheeled Park** – *Update and recommendations*
 - c. **Climate Change**- *Update and recommendations on de-carbonisation action plan*
 - d. **Watchet Task Force** – *Update and recommendations*
 - e. **EH&S Policies** – *Update*
- 24/09 **Committee Appointments:**
- (i) To appoint one member from the Recreation & Tourism Committee onto the Asset Management Committee.
 - (ii) To approve Environment & Planning Committee recommendation to appoint Cllr Irven onto the Environment & Planning Committee due to an existing members decision to stand down
- 24/10 **Unveiling of War Memorial 10th anniversary:**
- (i) To approve ceremony event (budget to be approved by Asset Management at June meeting) – verbal update by Clerk

- 24/11 **Annual Governance and Accountability Return (AGAR) for 2023-24:**
(i) To approve section 1 'Annual Governance Statement 2022-23' – *(See Clerks report –Appendix 3a) – circulated to members prior to the meeting.*
- 24/12 **Annual Governance and Accountability Return (AGAR) for 2023-24:**
(i) To approve section 2 'Accounting Statements 2022-23'- *(See Clerks report - Appendix 3b) – circulated to members prior to the meeting.*
- 24/13 **Councillor Surgeries** – update from Councillors who attended the Surgery held on Saturday 1st June 2024 and any matters arising
- 24/14 **Community Ownership Fund:**
(i) Potential bid by Watchet Town Council (WTC) and Watchet War Memorial Ground Management Committee (WWMGMC) – *update by Cllr Irven if required*
- 24/15 **Somerset Council Budget cuts:**
(i) Updates if required
- 24/16 **CCTV:**
(i) To approve set up of WTC CCTV working Group – *report and recommendation from Cllr Richards*
- 24/17 **Matters of Correspondence for Report** - Correspondence is addressed daily and filed - *The Clerk will report on any relevant correspondence.*
- 24/18 **Accounts for payment:**
(i) to approve the May schedule (paid in June) – *The schedule circulated to all members prior to the meeting for their consideration.*
(ii) to approve all payments made outside of Full Council meetings (May - June) - *The schedule circulated to all members prior to the meeting for their consideration.*
- 24/19 To note **Matters for the next meeting** – no discussion or decisions made