

5th February 2024

Dear Councillor

You are hereby summoned to attend the meeting of **Watchet Town Council** to be held in the Watchet Visitor Centre, Harbour Road, Watchet on **Monday 12th February 2024 at 7.00pm** for the purpose of transacting the following business.

Members of the public are invited to address the Town Council for 15 minutes commencing at approximately 6.45pm. Please see the Public Participation notice.

Yours faithfully



Jo Grellier
Clerk to the Council

A G E N D A

- 24/121 To receive Apologies for Absence (LGA 1972, section 85 (1) –
- 24/122 To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464 –
- 24/123 **Town Council Minutes** - To confirm and sign the Minutes of the Full Council meeting held on the 8th January 2023 (LGA 1972, Sch 12 Para 41 (1) (*circulated prior to the meeting via **Appendix 1***))
- 24/124 **Reports:**
- Chair- verbal
 - See Clerks report – See **Appendix 2**
 1. Lease for the Market House Museum – *update*
 2. Assets- front office – *update*
 3. Citizens Advice bureau request for letter of support - *update and recommendation*
 4. Banking signatory amendments – *update and recommendation*
 5. Update on casual vacancies – *update*
 6. Invitation for a watchet Town Council representative to attend West Somerset Railway working group - *update and recommendation*
 7. Approval of appointment of Internal Auditor - *update and recommendation*
 8. Watchet Marina article in West Somerset Free Press (2nd February 2024 edition)
- 24/125 **Reports from the Principal Authority Members:**
Somerset Council, County Cllr Davies and to receive questions from the floor.
- 24/126 **Joint statement from all parties in attendance at the meeting held on 6 December 2023:**
(i) To approve the statement - *if received tabled at the meeting* - Chris Odling-Smee in attendance via Zoom to discuss response
- 24/127 **Reports from Representatives of Outside Organisations, Verbal – no Decisions**
- 24/128 **Verbal reports from sub-committees, working groups, and other outside organisations where Watchet Town Council does not have representation:** (Notification to the Clerk prior to the meeting)
- 24/129 **Reports from Working Groups and appointed representatives:** - Any relevant paperwork will be issued prior to the meeting:
- a. **Watchet Library – Update and recommendations**
 - b. **Wheeled Park – Update and recommendations**
 - c. **Climate Change- Update and recommendations on de-carbonisation action plan**

- d. **Watchet Task Force – Update and recommendations**
- e. **EH&S Policies – Update**

24/130 **Councillor Surgeries** – update from Cllr Irven & Murphy who attended the Surgery held on Saturday 3rd February 2024 and any matters arising.

24/131 **Community Ownership Fund:**

- (i) Potential bid by Watchet Town Council (WTC) and Watchet War Memorial Ground Management Committee (WWMGMC) – *verbal update by Cllr Irven*

24/132 **Non-Committee access to information** – report from Cllr Richards and response from the Town Clerk - **(See Appendix 3)** circulated to all members prior to the meeting.

24/133 **Somerset Council Harbour Advisory Committee response:**

- (i) To discuss the membership of the Somerset Council Harbour Management Advisory Committee response – **(See Appendix 4)** circulated to all members prior to the meeting.

24/134 **Somerset Council Budget cuts:**

- (i) Williton Recycling Centre potential closure - To discuss details of the public meeting hosted by Williton Parish Council on 30th January 2024, and subsequent meeting held on 6th February 2024 – *report tabled at the meeting by Cllr Irven.*
- (ii) CCTV concerns – *Verbal report from Cllr Richards*

24/135 **Harbour Road/Swain Street realignment:**

- (i) To note Somerset Highways response **(See Appendix 5)** circulated to all members prior to the meeting.

24/136 **To consider the recommendations from the Finance & Staffing Committee for the 2024-25 Earmarked Reserves:**

- (ii) To approve the Earmarked reserves 2024/25 - **(See Appendix 6)** circulated to all members prior to the meeting.
- (iii) To endorse Environment & Planning Committee to spend up to £5000 from traffic analysis earmarked reserves to support the objection to Parsonage Farm development - *quotation tabled at the meeting.*

24/137 **Matters of Correspondence for Report** - Correspondence is addressed daily and filed - *The Clerk will report on any relevant correspondence.*

24/138 **Accounts for payment:**

- (i) to approve the January schedule (paid in February) – *The schedule circulated to all members prior to the meeting for their consideration.*
- (ii) to approve all payments made outside of Full Council meetings - *The schedule circulated to all members prior to the meeting for their consideration.*

24/139 To note **Matters for the next meeting** – no discussion or decisions made- +