Committee Members: Cllrs Brake, Campbell, Irven (Chair), Murphy, Richards, Terrett, Westcott, and Whetlor

8ᵗʰ February 2024

Dear Councillor

You are hereby summoned to attend the meeting of the **Asset Management Committee** to be held in the **Watchet Visitor Centre, Harbour Road, Watchet,** on **Thursday 15ᵗʰ February 2024 @ 6.30pm** for the purpose of transacting the following business.

Members of the press and public are welcome to attend.

Yours faithfully

Jo Grellier
Town Clerk

AGENDA

24/42D **To Receive Apologies for Absence:** (LGA 1972, section 85 (1)

24/43D **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 SI No: 1464

24/44D **To confirm and sign the Minutes of the meeting held on 11ᵗʰ January 2024 -** *circulated to members prior to the meeting via **Appendix 1**-* (LGA 1972, Sch 12 Para 41

24/45D **Watchet Library:**
    (i)   Quotation update – *verbal update*

24/46D **Watchet Community Centre:**
    (i)   Damp issues report and recommendation - *circulated to members prior to the meeting via **Appendix 2** Verbal update*

24/47D **Somerset Council Asset Transfers:**
    (i)   To note the minutes of the meeting held with Somerset Council on 10ᵗʰ January 2024 and subsequent responses from Somerset Council Asset Manager- *circulated to members prior to the meeting via **Appendix 3a***
    (ii)   To note the historic utility costs for Market Street Public Toilets – *circulated to members prior to the meeting via **Appendix 3b***
    (iii)   Update research report – Courtlands Play Area – *circulated to members prior to the meeting via **Appendix 3c***
    (iv)   Update research report – Kingsland Play Area – *circulated to members prior to the meeting via **Appendix 3d***

24/48D **Matters for the next meeting –** no discussion or decisions mad