


3 October 2023

Dear Councillor

You are hereby summoned to attend the meeting of **Watchet Town Council** to be held in the Watchet Visitor Centre, Harbour Road, Watchet on **Monday 9 October 2023 at 7.00pm** for the purpose of transacting the following business.

*Members of the public are invited to address the Town Council for 15 minutes commencing at approximately 6.45pm. Please see the Public Participation notice.*

Yours faithfully



Sarah Reed  
Clerk to the Council

## A G E N D A

- 23/55 To receive Apologies for Absence (LGA 1972, section 85 (1) –
- 23/56 To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464 –
- 23/57 **Town Council Minutes** - To confirm and sign the Minutes of the Full Council meeting held on the 11 September 2023 (LGA 1972, Sch 12 Para 41 (1) *circulated prior to the meeting via Appendix 1*
- 23/58 **Reports:**
- Chair- verbal
  - See Clerks report – *Appendix 2*
    1. Lease for the Market House Museum – *update*
    2. Assets- Front office – *update*
    3. Report to the Somerset Independent Remuneration Panel – 12 September 2023 Parish Council Scheme of Allowances – *to note*
    4. Clerk's vacancy – *amended timetable to note*
- 23/59 **Reports from the Principal Authority Members:**  
Somerset Council, County Cllr Davies and to receive questions from the floor.
- 23/60 **Reports from Representatives of Outside Organisations,** Verbal – no Decisions
- 23/61 **Verbal reports from sub-committees, working groups, and other outside organisations where Watchet Town Council does not have representation:** (Notification to the Clerk prior to the meeting)
- 23/62 **Reports from Working Groups and appointed representatives:** - Any relevant paperwork will be issued prior to the meeting:
- a. **Watchet Library** – *Update and recommendations*
  - b. **Wheeled Park** – *Update and recommendations*
  - c. **Climate Change-** *Update and recommendations on de-carbonisation action plan*
  - d. **Watchet Task Force** – *Update and recommendations*
  - e. **EH&S Policies** – *Update*
- 23/63 **Councillor Surgeries** – update from Cllr Brake and Whetlor who attended the Surgery held on Saturday 7 October 2023 and any matters arising.

- 23/64 **The future of Watchet Post Office** - *discuss*
- 23/65 **To set an Ear Marked Reserve for:**  
(i) Grounds trailer of up to £2,000  
(ii) Service and spare key for community care 'Evie' of up to £550 – *Clerk will report at the meeting.*
- 23/66 **Recommendations from the Recreation & Tourism Committee:**  
(i) A request is made at the October Full Council meeting for the approval of an earmarked reserve for the purchase of two baby seats to the value of £500 including delivery' – *see Committee budget as Appendix 3*
- 23/67 **Community Ownership Fund:**  
(i) Potential bid by Watchet Town Council (WTC) and Watchet War Memorial Ground Management Committee (WWMGMC) – *verbal update by Cllr Irven*
- 23/68 **Matters of Correspondence for Report** - Correspondence is addressed on a daily basis and filed-  
*The Clerk will report on any relevant correspondence.*
- 23/69 **Accounts for payment** – to approve the September schedule (paid in October) – *The schedule circulated to all members prior to the meeting for their consideration.*
- 23/70 To note **Matters for the next meeting** – no discussion or decisions made-