

**Minutes of the Asset Management Committee
held on Thursday 11 July 2023 @ 6.00pm**

Present: Cllr Brake, Cllr Campbell, Cllr Irven (Chair), Cllr Murphy, Cllr Richards, Cllr Terrett and Cllr Westcott

In attendance: Sarah Reed, Town Clerk

23/01D **To receive Apologies for Absence** (LGA 1972, section 85 (1))
Cllr Irven proposed that **'Apologies given by Cllr Whetlor are accepted.'** Seconded by Cllr Campbell. Carried.

23/02D **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 146.

Name	Minute No:	Description of Interest	Personal / Prejudicial	Action Taken
Cllr Irven	23/04C	Spouse making the application.	Personal & Prejudicial	Councillor withdrew from the meeting and did not participate in the discussion and voting.

23/03D **To confirm and sign the minutes of the meeting held on 15 June 2023** and adopt the Resolutions and Recommendations contained therein. (LGA 1972, SCH12 Para 41 (1)) (*paperwork issued prior to meeting via Appendix 1*).
Cllr Irven proposed that **'the minutes of the meeting held on 15 June 2023 are approved as a true and accurate record.'** Seconded by Cllr Murphy. Carried with 4 votes for and 3 abstentions.

23/04D **Watchet Cemetery:**
(i) Request from a resident to place a memorial stone in the Memorial Garden, and to plant a Rowan tree and rosebushes in consultation with the Groundsman- permission required- paperwork circulated via **Appendix 2**.

Having declared a Personal and Prejudicial interest in this item, Cllr Irven withdrew from the meeting at 6.02pm.

Cllr Campbell proposed that **'permission is granted'**. Seconded by Cllr Richards. Carried.

Cllr Irven returned to the meeting at 6.05pm

At this point Cllr Westcott declared a Personal interest in item 23/05D as his son is a youth worker (Cllr remained in the meeting and participated in the discussion and voting).

23/05D **Watchet Community Centre:**
(i) To note the minutes of the quarterly Service Level Agreement meeting with the youth providers- *circulated via Appendix 3a-* noted.
(ii) To approve the invoice for youth provision from April to September 2023- Cllr Irven proposed that **'the invoice for £5,178.23 (net) is approved and duly paid in accordance with the current SLA agreement'**. Seconded by Cllr Campbell. Carried.
(iii) To appoint a member from the Committee to attend the SLA review meetings – Cllr Irven proposed that **'Cllr Brake is appointed'**. Seconded by Cllr Campbell.

- (iv) Potential Hinkley Point Grant – *circulated via Appendix 3b* – Cllr Irven proposed that the following recommendation is approved '**delegation is given to the Deputy Clerk and one appointed member from the Assets Management Committee to meet with HPC funders at the Community Centre on 16 August to explore the funding options available, and a detailed report to the Committee will be provided at the meeting in September, the member appointed is Cllr Campbell**'. Seconded by Cllr Richards. Carried.

23/06D

Matters to report for the next meeting: – no decisions made

Meeting closed at 6.11pm

Signed.....


Date.....
14/9/23