

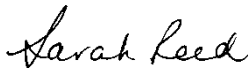
4 July 2023

Dear Councillor

You are hereby summoned to attend the meeting of **Watchet Town Council** to be held in the Watchet Visitor Centre, Harbour Road, Watchet on **Monday 10 July 2023 at 7.00pm** for the purpose of transacting the following business.

*Members of the public are invited to address the Town Council for 15 minutes commencing at approximately 6.45pm. Please see the Public Participation notice.*

Yours faithfully



Sarah Reed  
Clerk to the Council

## A G E N D A

- 23/21 To receive Apologies for Absence (LGA 1972, section 85 (1) –
- 23/22 To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464 –
- 23/23 **Town Council Minutes** - To confirm and sign the Minutes of the Full Council meeting held on the 12 June 2023 (LGA 1972, Sch 12 Para 41 (1) *circulated prior to the meeting via **Appendix 1***
- 23/24 **Reports:**
- Chair- verbal
  - Clerks – verbal update on previous matters
- 23/25 **Reports from the Principal Authority Members:**  
Somerset Council, County Cllr Davies and to receive questions from the floor.
- 23/26 **Reports from Representatives of Outside Organisations**, Verbal – no Decisions
- 23/27 **Verbal reports from sub-committees, working groups, and other outside organisations where Watchet Town Council does not have representation:** (Notification to the Clerk prior to the meeting)
- 23/28 **Reports from Working Groups and appointed representatives:** - Any relevant paperwork will be issued prior to the meeting:
- a. **Watchet Library** – *Update and recommendations*
  - b. **Wheeled Park** – *Update and recommendations*
  - c. **Climate Change-** *Update and recommendations on de-carbonisation action plan*
  - d. **Watchet Task Force** – *Update and recommendations*
  - e. **EH&S Policies** – *Update*
- 23/29 **Councillor Surgeries** – verbal update from Cllr Johnson and Murphy who attended the Surgery held on Saturday 1 July 2023.  
(i) Councillor Surgery 6-month trial has expired, do Council want to continue - *discuss*
- 23/30 **Annual Report for 2022-23:**
- (i) To approve the draft Annual Report for 2022-23 – See **Appendix 2**
  - (ii) To approve a grant for printing and to be included in the next Watchet Connects Newsletter, delivered to all households in Watchet.

- 23/31 **Internal Auditors Report 2022-23:**  
(i) To note the Auditors report and address the matters contained within – *(See Clerks report – Appendix 3) - circulated to members prior to the meeting.*
- 23/32 **Community Ownership Fund:**  
(i) Potential bid by Watchet Town Council (WTC) and Watchet War Memorial Ground Management Committee (WWMGMC) – update report by Cllrs Irven and Campbell – **(See Appendix 4)**
- 23/33 **Community Car Scheme:**  
(i) To approve the Vehicle Co-ordinators post to be brought in-house and managed by Watchet Town Council – report from Cllr Murphy – see **Appendix 5**
- 23/34 **Matters of Correspondence for Report** - Correspondence is addressed on a daily basis and filed-  
*The Clerk will report on any relevant correspondence.*
- 23/35 **Accounts for payment** – to approve the June schedule (paid in July) – *The schedule circulated to all members prior to the meeting for their consideration.*
- 23/36 To note **Matters for the next meeting** – no discussion or decisions made-