

**Committee Members:** Cllrs Campbell, Irven (Chair), Murphy, Richards, Terrett, Westcott, and Whetlor,  
1 vacancy from E&P to be appointed at Full Council


8 June 2023

Dear Councillor

You are hereby summoned to attend the meeting of the **Asset Management Committee** to be held in the **Watchet Visitor Centre, Harbour Road, Watchet**, on **Thursday 15 June 2023 @ 6.30pm** for the purpose of transacting the following business.

*Members of the press and public are welcome to attend.*

Yours faithfully



Sarah Reed  
Town Clerk

## AGENDA

23/78D **To elect a chair of the Committee**

23/79D **To Receive Apologies for Absence:** (LGA 1972, section 85 (1))

23/80D **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 SI No: 1464

23/81D **To confirm and sign the Minutes of the meeting held on 11 May 2023-** *circulated to members prior to the meeting via **Appendix 1-*** (LGA 1972, Sch 12 Para 41)

23/82D **Watchet Cemetery:**

- (i) Request from a Memorial Mason to change regulations in the Cemetery Policy relating to raised headstones- (**see Appendix 2**) circulated prior to the meeting.
- (ii) To approve a quotation to paint and decorate the Cemetery toilet – (**See Appendix 3**) circulated prior to the meeting.

23/83D **Watchet Library:**

- (iii) To note for future reference the recommended gas boiler replacement- *verbal report by the Clerk.*

23/84D **Watchet Community Centre:**

- (i) Confirmed Summer Activities Programme – *update by the Clerk.*

23/85D **Office Equipment:**

- (i) To consider the purchase of a paper shredder – *see quotation outlined in **Appendix 4** – circulated prior to the meeting.*

23/86D **Matters for the next meeting** – no discussion or decisions made