


6 June 2023

Dear Councillor

You are hereby summoned to attend the meeting of **Watchet Town Council** to be held in the Watchet Visitor Centre, Harbour Road, Watchet on **Monday 12 June 2023 at 7.00pm** for the purpose of transacting the following business.

Members of the public are invited to address the Town Council for 15 minutes commencing at approximately 6.45pm. Please see the Public Participation notice.

Yours faithfully



Sarah Reed
Clerk to the Council

A G E N D A

- 23/01 To receive Apologies for Absence (LGA 1972, section 85 (1) –
- 23/02 To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464 –
- 23/03 **Co-Option of a Town Councillor:**
- (i) Presentation by candidate – application form circulated to members via **Appendix 1**
 - (ii) Decision by members
- 23/04 **Repair of grounds equipment:**
- (i) To consider the quotation for repair to the mower and set a reserve- **See Appendix 2 – circulated to members prior to the meeting.**
- 23/05 **Town Council Minutes** - To confirm and sign the Minutes of the Annual Council meeting held on the 9 May 2023 (LGA 1972, Sch 12 Para 41 (1) *circulated prior to the meeting via Appendix 3*
- 23/06 **Reports:**
- Chair- verbal
 - Clerks – verbal update on previous matters, to include:
 - a. Market House Museum Lease
 - b. Update on 'Local Community Networks'
 - c. Councillor named badges.
- 23/07 **Reports from the Principal Authority Members:**
Somerset Council, County Cllr Davies and to receive questions from the floor.
- 23/08 **Reports from Representatives of Outside Organisations, Verbal – no Decisions**
- 23/09 **Verbal reports from sub-committees, working groups, and other outside organisations where Watchet Town Council does not have representation:** (Notification to the Clerk prior to the meeting)
- 23/10 **Reports from Working Groups and appointed representatives:** - Any relevant paperwork will be issued prior to the meeting:
- a. **Watchet Library – Update and recommendations**
 - b. **Wheeled Park – Update and recommendations**
 - c. **Climate Change- Update and recommendations on de-carbonisation action plan**

- d. **Kings Coronation** – *Final costings report*
 - e. **Watchet Task Force** – *Update and recommendations*
 - f. **EH&S Policies** – *Update*
- 23/11 **Councillor Surgeries** – verbal update from Cllrs Campbell and Johnson who attended the Surgery held on Saturday 3 June 2023.
- 23/12 **Committee Appointments:**
- (i) To appoint one member from the Environment & Planning Committee onto the Asset Management Committee.
- 23/13 **Annual Governance and Accountability Return (AGAR) for 2022-23:**
- (i) To approve section 1 'Annual Governance Statement 2022-23' – *(See Clerks report –Appendix 4a) – circulated to members prior to the meeting.*
- 23/14 **Annual Governance and Accountability Return (AGAR) for 2022-23:**
- (i) To approve section 2 'Accounting Statements 2022-23'- *(See Clerks report - Appendix 4b) – circulated to members prior to the meeting.*
- 23/15 **Community Ownership Fund:**
- (i) Potential bid by Watchet Town Council (WTC) and Watchet War Memorial Ground Management Committee (WWMGMC) – report by Cllrs Irven and Campbell – **(See Appendix 5)**
- 23/16 **IT Matters:**
- (i) To approve the registration renewal and hosting of the Councils domain address with Somerset Web Design.
 - (ii) To approve the cost of Councillors mailboxes registered with CJ Systems – See **(Appendix 6)** – *circulated to members prior to the meeting.*
- 23/17 **Outcome of the Town Councils complaint to the Monitoring Officer against a Somerset Councillor** – *discuss.*
- 23/18 **Matters of Correspondence for Report** - Correspondence is addressed on a daily basis and filed- *The Clerk will report on any relevant correspondence.*
- 23/19 **Accounts for payment** – to approve the May schedule (paid in June) – *The schedule circulated to all members prior to the meeting for their consideration.*
- 23/20 To note **Matters for the next meeting** – no discussion or decisions made-