

**Minutes of the Asset Management Committee
held on Thursday 11 May 2023 @ 6.00pm**

Present: Cllr Irven (Chair), Cllr Johnson, Cllr Murphy, Cllr Westcott and Cllr Whetlor

In attendance: Sarah Reed, Town Clerk

23/71D **To receive Apologies for Absence** (LGA 1972, section 85 (1))
Cllr Irven proposed that **'Apologies given by Cllrs Campbell, Moss and Terrett and are accepted.'** Seconded by Cllr Whetlor. Carried.

23/72D **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 146.

Name	Minute No:	Description of Interest	Personal / Prejudicial	Action Taken
Cllr Johnson	23/75D	WSCP tenant	Personal	Councillor remained in the meeting and participated in the discussion and voting.

23/73D **To confirm and sign the minutes of the meeting held on 24 April 2023** and adopt the Resolutions and Recommendations contained therein. (LGA 1972, SCH12 Para 41 (1)) (*paperwork issued prior to meeting via Appendix 1*).
Cllr Irven proposed that **'the minutes of the meeting held on 24 April 2023 are approved as a true and accurate record.'** Seconded by Cllr Johnson. Carried with 4 votes for and 1 abstention.

23/74D **Watchet Cemetery:**
(i) To approve revisions to the Cemetery Policy, circulated to member via **Appendix 2** -after a brief discussion, Cllr Johnson proposed **'that the following revisions are approved:**
Fixed fees detailed on the Invoice apply to a permanent resident within the town boundary of Watchet at the time of death, except in respect of a person who was a resident of Watchet until they moved out of the area due to circumstances over which they had no control. In all other cases we will require fees to be paid based on the permanent residential address before moving into residential care.
For persons living within the Williton Parish boundary the below charges should be doubled. In all other cases, the below charges should be trebled'. Seconded by Cllr Whetlor. Carried.

23/75D **Watchet Street Car Park:**
(i) To consider recommendations from the Environment & Planning Committee relating to the layout as a result of the recent subsidence – circulated to members via **Appendix 3** – after a brief discussion the following recommendations were approved:
1. **'That the Clerk and ground staff with advice from EH&S officer are delegated to move the fence by an extra 3.5 metres into the car park, leaving a full 10 metres from the prospective new cliff edge as shown in fig 4. This is one standard Heras panel width. Cost would be for extra panels & supporting back stays, ground fixings and gating arrangements as necessary. Cost up to £200'**. Proposed by Cllr Whetlor. Seconded by Cllr Johnson. Carried.
2. **'That the car park layout is reconfigured. This proposed change would reduce by 17 the number of parking spaces in the car park as shown in fig 5. However, by reconfiguring spaces as shown in the possible layout of fig 6,**

the total of 79 spaces can be restored. Heavier campervan/caravans to be moved initially to eastern end and then phased out. Need to check whether accessible access spaces are provided sufficiently, and new bay markings would be required. Similar delegation given to resolve design and implement. Additional cost for battens, signs and markings up to £300'. Proposed by Cllr Johnson. Seconded by Cllr Whetlor. Carried.

23/76D

Watchet Community Centre:

(i) Draft summer activities programme and costings- circulated via **Appendix 4** – Members considered a quote from Premier Education and agreed the following through a proposal by Cllr Irven **'the Committee agrees in principle to:**

Two sessions per week for the 6 weeks summer holidays at a cost of £2,400, 16 children per session, Clerk to explore under her delegation, that families booking on the Premier Education website do not incur a booking fee and the sessions are free of charge, with the full cost being borne by the Town Council in offering a fun activities programme for children throughout the summer'. Seconded by Cllr Whetlor. Carried with 4 votes for and 1 abstention.

23/77D

Matters to report for the next meeting: – no decisions made

- Liaise with Clerk

Meeting closed at 6.19pm

Signed.....



Date.....

15/6/23