

**Minutes of the Recreation & Tourism Committee held on Thursday 23 March 2023 @
6.00pm**

Present: Cllr Campbell, Cllr Johnson, Cllr Richards, Cllr Terrett (Chair), and Cllr Whetlor

In attendance: Jo Grellier, Deputy Clerk

23/94A **To Receive Apologies for Absence** (LGA 1972, section 85 (1))
Cllr Terrett proposed that **'apologies given by Cllr Ward and Cllr Summers are accepted'**. Seconded by Cllr Whetlor. Carried.

23/95A **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464

Name	Minute no	Description of Interest	Personal & Prejudicial	Action
Cllr Whetlor	All	All items that may concern SW&T as a District Councillor	Personal	Cllr remained in the meeting and participated in the discussion and voting

23/96A **To confirm and sign the Minutes of the Committee meeting held on 23 February 2023** (LGA 1972, Sch 12 Para 41 (1) - *(circulated to members prior to the meeting via Appendix 1)*)
Cllr Johnson proposed that **'the minutes of the Committee meeting held on 23 February 2023 are approved as a true and correct record'**. Seconded by Cllr Whetlor. Carried with 2 abstentions.

23/97A **King's Coronation event:**

- (i) Kings Coronation Event Working group update report – recommendations to be approved by Full Council – *update report - (circulated to members prior to the meeting via Appendix 2)*
- The working group update report was presented to members. The Deputy Clerk informed members that the report had been actioned following approval from Full Council.
 - The Phoenix Centre has been booked and a small group of volunteers will be attending to offer refreshments. Cllr whetlor to establish a cost for refreshments and obtain an invoice for the hire of the Phoenix Centre.
 - Salvation Army will be providing cakes – not costings for this to date.
 - A further verbal update was given by the Deputy Clerk to inform members that the KTSCA are unable to attend to offer kids crafts but possibilities to look into street entertainment available. The committee were in favour of a street entertainer, the Work Group will inform which is decided upon.
 - Deputy Clerk to arrange a suitable date and time for the presentation of commemorative badges to Knights Templar/Nursery pupils with Headmaster. Liaise with Williton PC regarding the presentation of mugs to Danesfield Middle School pupils.
 - Deputy Clerk tabled a quotation for the purchase of a jumbo planter supplied and planted with Red/White/Blue flowers will cost in total £150.00 – the committee approved the design and its purchase had already been approved by Full Council at their March meeting..
 - The costs for a commemorative plaque for the planter to be confirmed ASAP.
 - Working Group will be meeting on Wednesday 29th March 2023 and will compile an update report for Full Council at their April meeting.

23/98A **Street Trading Licence:**

- (i) Update from Committee Clerk – Correspondence from SW&T - *(circulated to members prior to the meeting via Appendix 3)*

The Deputy Clerk informed members of the following:

- We are still awaiting Street trading licence approval, but all documentation has been submitted.

- SW&T were requesting planning permission is sought for the Esplanade markets as there are more than 28 events, of which more than 14 are Markets. Following extensive research by the Deputy Clerk and EH&S Officer, Cllr Irven. The Deputy Clerk raised the question that WTC should be able to apply for a Certificate of Lawful Development as the Markets have been running in excess of 10 years without prosecution. The Planning office has now confirmed this is the case and forms are ready for completion. The cost of the application remains the same as a planning application at the cost of £231.00 Cllr Richards proposed that **'the committee approve that the Deputy Clerk along with guidance the EH&S apply for the Certificate of Lawful Development and pay the fee of £231.00'**. Seconded by Cllr Whetlor. Carried.

- (ii) Amended Esplanade booking forms – To approve recommendation (*paperwork circulated prior to the meeting Appendix 4*)
Cllr Terrett proposed that **'the proposed amendments to the booking form and addendum to include the TENs licensing section are approved'**. Seconded by Cllr Richards. Carried.

23/99A Floral troughs:

- (i) Relocation of existing WTC owned floral troughs – *verbal update from Committee Clerk*
The Deputy Clerk gave the following verbal update:
- It was brought to my attention that a licence fee is required by Somerset County Council for the placement of a floral trough. I spoke with the Strategic Manager of Somerset Highways and requested that the fee was waived due to the extraordinary events in Watchet currently with the Cleeve Hill Road closure, and I am pleased to inform you that he has endorsed this request. A map has been sent for the relocation of the Cleeve Hill floral trough to the entrance of Bay View on Doniford Road. We are awaiting approval of its location.
 - The committees approved location to relocate the WACET boat to the top of Brendon Road, is in fact private property, although maintained by WTC. A letter is being drafted to send to the land owner to gain approval for its siting in this location.

Members noted the update.

23/100A Watchet War Memorial Ground Working Group Committee Service Level Agreement (SLA) review

- (i) Recommendations from Working Group for approval at Full Council – *paperwork to be tabled at the meeting*
The WWMGWGC SLA and the meeting notes were presented. A discussion ensued. Cllr Johnson proposed that **'the recommendations from the working group that the SLA review for 2023 and accompanying financials effective from 1 April 2023 are approved and ratified by Full Council at the meeting to be held on Monday 17 April 2023'**. Seconded by Cllr Whetlor. Carried.

23/101A Play equipment inspection report – (*paperwork circulated prior to the meeting Appendix 5*)

- (i) to note the short term and medium/long term action plan for all play areas and approve the following:
The committee noted the Inspection report
1. Quotation for welding skate ramp – Henry Davey - (*paperwork circulated prior to the meeting via part of Appendix 6*)
Cllr Campbell proposed that **'the quotation of £60.00 to replace the sheet steel over hole on the skate ramp is approved'**. Seconded by Cllr Johnson. Carried.
 2. Quotation for welding swing frame – Memorial Ground - (*paperwork circulated prior to the meeting via part of Appendix 6*)
Cllr Campbell proposed that **'the quotation of £280.00 make repairs to swing frame and paint the whole frame is approved'**. Seconded by Cllr Richards. Carried.
 3. Quotation to replace toddler swing seat – Memorial Ground – *Update from Committee Clerk to be tabled at the meeting*
The Deputy Clerk informed members that the two swings purchased in 2021 were no longer under guarantee. The cost for replacing the two baby swings is £361.67 (+VAT) including delivery.
Cllr Johnson proposed that **'replacement baby swings are purchased but further research is conducted beforehand to ensure the purchase is for baby swings with improved quality and longer warranty up to the value £500'**. Seconded by Cllr Terrett. Carried.
 4. Quotation for signage x2 Doniford play area, x2 Henry Davey – (*paperwork circulated prior to the meeting via Appendix 7*)
Cllr Johnson proposed that **'the total quotation of £198.20 + VAT is approved and the replacement playground signs are purchased with support from Cllr Terrett to make minor adjustments beforehand'**. Seconded by Cllr Campbell. Carried.
 5. Approve the invoice cost of £290 from County Play Inspections for undertaking the annual inspections - (*paperwork circulated prior to the meeting via part of Appendix 8*)

Cllr Richards proposed that ***'the invoice cost of £290 from County Play Inspections for undertaking the annual inspections is approved'***. Seconded by Cllr Campbell. Carried

23/102A **The Esplanade:**

(i)

Approval of bookings:

A. West Somerset Morris - *paperwork circulated prior to the meeting*

Cllr Johnson proposed that ***'the booking is approved'***. Seconded by Cllr Whetlor. Carried.

23/103A **Matters for the next meeting** – verbal, no discussion

- Liaise with Deputy Clerk

The meeting closed at 6.39pm

Signed.....

L.A. Whetlor

Date.....

27th April 2023

