

**Minutes of the Asset Management Committee  
held on Thursday 16 February 2023 @ 6.30pm**

**Present:** Cllr Campbell, Cllr Irven (Chair), Cllr Moss, Cllr Murphy, Cllr Terrett, Cllr Whetlor, and Cllr Westcott

**In attendance:** Sarah Reed, Town Clerk

23/51D **To receive Apologies for Absence** (LGA 1972, section 85 (1))  
Cllr Irven proposed that **'Apologies given by Cllr Johnson are accepted.'** Seconded by Cllr Terrett. Carried.

23/52D **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 146. **None at this point**

| Name          | Minute No: | Description of Interest | Personal/ Prejudicial | Action Taken  |
|---------------|------------|-------------------------|-----------------------|---|
| Cllr Westcott | 23/54D (i) | Son is a youth worker   | Personal              | Cllr remained in the meeting and took part in the discussion and voting |

23/53D **To receive and sign the minutes of the meeting held on 12 January 2022** and adopt the Resolutions and Recommendations contained therein. (LGA 1972, SCH12 Para 41 (1)) (*paperwork issued prior to meeting via **Appendix 1***).  
Cllr Irven proposed that **'the minutes of the meeting held on 12 January 2022 are approved as a true and accurate record.'** Seconded by Cllr Campbell. Carried with 5 votes for and 2 abstentions.

23/54D **Watchet Community Centre:**  
(i) Minehead Eye – to send a letter of support for funding bids – *draft letter circulated via **Appendix 2***- Cllr Irven proposed that **'letter of support is approved and sent to Minehead Eye'**. Seconded by Cllr Murphy. Carried.

23/55D **Harbour Road Toilets:**  
(i) To approve a quotation for work to the doors – *report circulated via **Appendix 3***- the Clerk reported that the doors at the Harbour Road toilets have swollen with the cold weather, they are difficult to close and are compromising the electric locks. The edges and bottoms need planing off. After a brief discussion, Cllr Campbell proposed that **'the quotation from a local contractor for £250 to undertake the work to the doors is approved'**. Seconded by Cllr Moss. Carried.

23/56D **Watchet Cemetery:**  
(i) To approve a request by the Groundsman to replace dead roses with commemorate roses in memory of the late Queen Elizabeth II – the Clerk reported that around 12 roses have died over the last few years and need replacing. Cllr Murphy proposed that **'the roses are replaced at a cost of up to £80 and planted in memory of the late Queen Elizabeth II'**. Seconded by Cllr Whetlor. Carried.

23/57D

**Watchet Library:**

- (i) To consider quotes to install an outside tap on the library building – *quotations circulated via Appendix 4* – Members considered quotes from 2 local contractors (A&B) and after a brief discussion, Cllr Campbell proposed that '**the quotation from contractor A to install a tap on the outer wall of the library building for a cost of £198 is approved, on the proviso that the tap is protected by a lockable cabinet/cover**'.


23/58D

**Matters to report for the next meeting: – no decisions made**

- Liaise with Clerk

Meeting closed at 6.40pm

Signed.....



16/3/23

Date.....