

Committee Members: Cllrs Campbell, Ellwood, Irven, Murphy (Chair) Ward, Westcott, and Whetlor

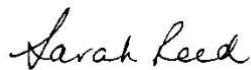
5 December 2022

Dear Councillor

You are hereby summoned to attend the meeting of the **Finance & Staffing Committee** to be held in the **Watchet Visitor Centre, Harbour Road, Watchet**, on **Monday 12 December 2022 @ 6.30pm** for the purpose of transacting the following business.

Members of the press and public are welcome to attend

Yours faithfully



Sarah Reed
Town Clerk

AGENDA

- 22/48C **To Receive Apologies for Absence:** (LGA 1972, section 85 (1))
- 22/49C **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 SI No: 1464
- 22/50C **To confirm and sign the Minutes of the meeting held on 21 November 2022-** *circulated to members prior to the meeting via **Appendix 1-*** (LGA 1972, Sch 12 Para 41)
- 22/51C **Application for a financial grant:**
(i) Carnival Committee - 2023 Carnival Parade – *decision required*
- 22/52C **Financial Matters:**
(i) Once per quarter, the Chair of this Committee shall be appointed to verify bank reconciliations for all accounts produced by the RFO, the contents to be noted by this Committee, *as per regulation 2.2*
(ii) All payments above £500 and below £5,000 are itemised and reported to this Committee, *as per regulation 4.1 and displayed on the website.*
(iii) All payments issued outside of Full Council Meetings, shall be reported to this Committee, *as per regulation 6.6*
(iv) **Annual subscription to Society of Local Council Clerks**– *see paperwork circulated to members prior to the meeting via **Appendix 2***
- 22/53C **Exclusion of Press and Public**
“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw” (Public Bodies (Admission to Meetings) Act 1960)
- 22/54C **Staffing:**
(i) To consider the salaries element of the draft precept 2023/24– *working papers issued prior to the meeting as **Appendix 3a***
- 22/55C **Draft Precept 2023-24:**
To consider the draft precept for 2023-24 with a view to making recommendations to January Full Council meeting- *working papers will be issued prior to the meeting as **Appendix 3b***

22/56C **Staffing Policies:**

- (i) To adopt the reviewed 'Equalities Policy' – *paperwork circulated prior to the meeting via **Appendix 4***

22/57C **Matters for the next meeting** – no discussion or decisions made