

**Minutes of the Assets Management Committee
held on Thursday 17 November 2022 @ 6.30pm**

Present: Cllr Campbell, Cllr Irven (Chair), Cllr Johnson, Cllr Murphy, Cllr Moss and Cllr Westcott

In attendance: Sarah Reed, Town Clerk

22/39D **To receive Apologies for Absence** (LGA 1972, section 85 (1))
Cllr Irven proposed that **'Apologies given by Cllr Terrett and Whetlor are accepted.'**
Seconded by Cllr Campbell. Carried.

22/40D **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 146.

Name	Minute No:	Description of Interest	Personal/ Prejudicial	Action Taken
Cllr Westcott	22/42D (i)	Son is a youth worker	Personal	Cllr remained in the meeting and took part in the discussion and voting
Cllrs Campbell & Johnson	22/43D	Tenants of WSCP	Personal	Cllrs remained in the meeting and took part in the discussion and voting

22/41D **To receive and sign the minutes of the meeting held on 10 October 2022** and adopt the Resolutions and Recommendations contained therein. (LGA 1972, SCH12 Para 41 (1))
*(paperwork issued prior to meeting via **Appendix 1**).*
Cllr Irven proposed that **'the minutes of the meeting held on 10 October 2022 are approved as a true and accurate record.'** Seconded by Cllr Moss. Carried.

22/42D **Watchet Community Centre:**

(i) Service Level Agreement for Youth Provision – *Clerks report circulated prior to the meeting via **Appendix 2***- the notes of the recent meeting including the outcomes were discussed together with the draft SLA and 4 recommendations were put forward as follows:

Recommendation 1
Note the contents of the remote SLA meeting held on 31 October 2022. Cllr Irven proposed that **'recommendation 1 is approved'**. Seconded by Cllr Moss. Carried.

Recommendation 2
To note the YIF grant update and that the application, approved in principle by Full Council must be submitted solely by the Youth Service. Cllr Johnson proposed that **'recommendation 2 is approved'**. Seconded by Cllr Campbell. Carried.

Recommendation 3
To agree to explore holiday activity ideas in the centre in 2023, with a draft holiday programme delegated to Council staff for approval by this Committee. Cllr Johnson proposed that **'recommendation 3 is approved'**. Seconded by Cllr Murphy. Carried.

Recommendation 4
To approve the SLA for the period 2022-2023 and agree that the Proper Officer signs it. Cllr Campbell proposed that **'recommendation 4 is approved'**. Seconded by Cllr Johnson. Carried.

22/43D

West Street Car Park

(i) Allotments – to explore permanent/temporary fencing and signage at this site – Clerk's report circulated prior to the meeting via **Appendix 3** outlining the following options –

Grounds staff will research options for a more temporary fence using Heras fencing.

1.Recommendation from the Groundsman- 60 metres of fencing needed to block off area using good quality Heras fencing. It is temporary, which means if the cliff was to move, then the fencing can be moved too. Permanent wooden or metal fencing would cost a lot more and has the risk of being lost over the cliff - Quote from Eagle Plant: £591.94 for 17 panels, 18 feet at £131.22, 32 couplers at £21.76 + £110 delivery cost = **£854.92**

2.The costs for planting a hedge- Hedging: I think planting some hedging behind the fencing, with varieties including pycantha and blackthorn, with spikes on the plants create another boundary between the car park and cliff edge. It would also soften up the appearance of the fencing. Cost approx. **£200.00**

3.Quotation from local fencing company for:
60 metres solid 4ft fencing – approx. **£3000** (including labour)
60 metres post and pig fencing – approx. **£2000** (including labour)

After a brief discussion, Cllr Johnson proposed that '**options 1 and 2 supporting temporary fencing and a hedge are approved with a budget of up to £1,500 to include required safety signage**'. Seconded by Cllr Campbell. Carried.

22/44D

Matters to report for the next meeting: – no decisions made

- Liaise with Clerk
- Budget proposal for the 2023-24 Precept

Meeting closed at 6.46pm

Signed.....


Date.....
12/12/22