

Committee Members: Cllrs Campbell, Ellwood, Irven, Murphy (Chair) Ward, Westcott, and Whetlor


15 September 2022

Dear Councillor

You are hereby summoned to attend the meeting of the **Finance & Staffing Committee** to be held in the **Watchet Visitor Centre, Harbour Road, Watchet**, on **Thursday 22 September 2022 @ 6.30pm** for the purpose of transacting the following business.

Members of the press and public are welcome to attend

Yours faithfully



Sarah Reed
Town Clerk

A G E N D A

- 22/24C **To Receive Apologies for Absence:** (LGA 1972, section 85 (1))
- 22/25C **To confirm and sign the Minutes of the meeting held on 14 July 2022-** *circulated to members prior to the meeting via **Appendix 1*** (LGA 1972, Sch 12 Para 41)
- 22/26C **Personnel Committee:**
- (i) To appoint an interim member to join the Committee to cover a member's absence due to illness
- 22/27C **Exclusion of the public:**
- "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw"* (Public Bodies (Admission to Meetings) Act 1960)
- 22/28C **Staffing Matters:**
- (i) Recommendations from the Personnel Committee:
- a. Admin Support Officer's post – *paperwork circulated prior to the meeting via **Appendix 2***
- 22/29C **Matters for the next meeting** – no discussion or decisions made