

Committee Members: Cllr Campbell, Cllr Irven, Cllr Johnson, Cllr Murphy, Cllr Moss, Cllr Terrett, Cllr Westcott, and Cllr Whetlor.

22 September 2022

Dear Councillor

You are hereby summoned to attend the meeting of the **Asset Management Committee** on **Monday 26 September 2022 at 6.30pm** at the **Watchet Visitor Centre** for the purpose of transacting the following business.

Members of the press and public are welcome to attend.

Yours faithfully



Sarah Reed
Clerk to the Council

A G E N D A

- 22/21D **To receive Apologies for Absence** (LGA 1972, section 85 (1))
- 22/22D **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 146
- 22/23D **To receive and sign the minutes of the Asset Management meeting – (21 July 2022)** and adopt the Resolutions and Recommendations contained therein. (LGA 1972, SCH12 Para 41 (1)) (*paperwork issued prior to meeting via **Appendix 1***).
- 22/24D **Watchet Community Centre:**
(i) **Pitched roof project progress update** – update from Committee clerk
(i) **Watchet Community Centre/MUGA Shelter roof reduction** – report and recommendation from the Deputy Clerk (*paperwork issued prior to the meeting via **Appendix 2***).
- 22/25D **Allotments:**
(ii) **Watchet Town Council Allotment update** – Verbal update from Committee Clerk
- 22/26D **Harbour Road Toilets:**
(i) **Discharge of waste from campervans** – Verbal update from Committee Clerk
- 22/27D **Library:**
(i) **Library booking documentation** – New Booking Policy and Booking forms to be approved (*paperwork issued prior to the meeting via **Appendix 3***).
- 22/28D **Cemetery:**
(i) **Request to site an ashes vault in the Cemetery Memorial Garden** – report for approval (*paperwork issued prior to the meeting via **Appendix 4***).
- 22/29D **Henry Davey Changing Room Facility:**
(i) Request to relocate the defibrillator to an outside position -**See *Appendix 5*** – *circulated to members prior to the meeting*
- 22/30D **Budget Update:**
(i) To note the budget spend to date- *tabled at the meeting as **Appendix 6***
- 22/31D **Matters to report for the next meeting:** – *no decisions made*