

**Minutes of the Finance & General Purposes Committee  
held on Monday 20 June 2022 at 6.30pm**

**Present:** Cllr Campbell, Cllr Irven, Cllr Murphy, (Chair) Cllr Ward, Cllr Westcott, and Cllr Whetlor

**In attendance:** Sarah Reed, Town Clerk

**22/09C To receive Apologies for Absence (LGA 1972, section 85 (1):** Cllr Murphy proposed that *'the apologies given by Cllr Ellwood are accepted'*. Seconded by Cllr Campbell. Carried

**22/10C To receive Declarations of Interest:**

Name	Minute No:	Description of Interest	Personal / Prejudicial	Action Taken
Cllr Irven	22/12C	Chair of Watchet Summertime	Personal	Councillors remained in the meeting and participated in the discussion and voting
Cllr Westcott	22/12C	Member of the Cinema Committee	Personal	

**22/11C To confirm and sign the Minutes of the Committee meeting held on 23 May 2022** (LGA 1972, Sch12 Para 41 (1) – Cllr Murphy proposed that the *'minutes of the meeting held on the 23 May 2022 are accepted as a true and correct record'*. Seconded by Cllr Irven. Carried.

**22/12C Presentation for a Financial Grant:**

(i) Watchet Community Cinema– *paperwork circulated prior to the meeting*

Molly Quint started the presentation by thanking the Committee for allowing her to attend the meeting to make a request for £400 towards the cost of financing an open -air event during the Watchet Summertime Festival, showing the family film 'The Greatest Showman' on the Esplanade on the 18 August 2022. The Cinema Club has shown films outdoors on two occasions and usually finance them, but since COVID the Cinema Club has continued to hold regular film nights at Knights Templar School, but the numbers have been lower, and sometimes the Cinema Club doesn't always cover the costs of showing the film as people are still uneasy about meeting and sitting in an indoor venue for a length of time. The outdoor cinema has been embraced by the people of Watchet and we need some assistance financially to offer this great experience again this year.

The accounts were also presented. Members then had an opportunity to ask questions.

The Chair thanked Molly Quint and informed her that in line with the Council financial policy, the decision on the grant request would be considered by members at the July meeting.

Molly Quint left the meeting at 6.43pm

**22/13C Financial Matters:**

- (i) **Once per quarter, the Chair of the Committee shall be appointed to verify bank reconciliations for all accounts produced by the RFO, the contents to be noted by this Committee, as per regulation 2.2 – Noted**
- (ii) **All payments above £500.00 and below £5000.00 are itemised and reported to this Committee, as per regulation 4.1 – Noted and signed off by the Chair**
- (iii) **All payments issued for payment outside of Full Council Meetings, shall be reported to this Committee, as per regulation 6.6 – Noted and signed off by the Chair**

**22/14C Personnel Committee:**

- (i) To appoint 2 members to join the Chair of the Committee –Cllr Murphy proposed that '**Cllr Campbell is appointed**'. Seconded by Cllr Ward. Carried  
Cllr Campbell proposed that '**Cllr Ward is appointed**'. Seconded by Cllr Irven. Carried with 5 votes for and 1 abstention.  
Cllr Whetlor proposed that '**Cllr Irven is appointed**'. No seconder, motion falls.

**22/15C Matters for the next meeting:**

- (i) Liaise with the Clerk
- (ii) Approval of the Minutes from the previous meeting
- (iii) Grant request

Meeting closed at 6.52pm

Signed:  .....

Dated: 13 July 2022 .....