


7 June 2022

Dear Councillor

You are hereby summoned to attend the meeting of **Watchet Town Council** to be held in the Watchet Visitor Centre, Harbour Road, Watchet on **Monday 13 June 2022 at 7.00pm** for the purpose of transacting the following business.

Members of the public are invited to address the Town Council for 15 minutes commencing at approximately 6.45pm. Please see the Public Participation notice.

Yours faithfully



Sarah Reed
Clerk to the Council

A G E N D A

- 22/01 To receive Apologies for Absence (LGA 1972, section 85 (1) –
- 22/02 To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464 –
- 22/03 **Town Council Minutes** - To confirm and sign the Minutes of the Annual Council meeting held on the 16 May 2022 (LGA 1972, Sch 12 Para 41 (1) –
- 22/04 **Chairman's report:** – verbal
- 22/05 **Reports from the Principal Authority Members:**
County Cllr Davies
District Cllrs Aldridge, Davies and Whetlor and to receive questions from the floor-
- 22/06 **Reports from Representatives of Outside Organisations,** Verbal – no Decisions –
- 22/07 **Verbal reports from sub-committees, working groups, and other outside organisations where Watchet Town Council does not have representation:** (Notification to the Clerk prior to the meeting)
- 22/08 **Reports from Working Groups:** - Any relevant paperwork will be issued prior to the meeting:
 - a. **Platinum Jubilee** – *Update and recommendations*
 - b. **Watchet Library** – *Update and recommendations*
- 22/09 **Legal Matters:**
 - (i) Draft lease for the Watchet Market House Museum – *update from the Clerk-*
 - (ii) Potential lease for former taxi office – *update by the Clerk*
- 22/10 **Vacancy on the Finance & Staffing Committee:**
 - (i) To appoint one member
- 22/11 **Annual Governance and Accountability Return (AGAR) for 2021-22:**
 - (i) To approve section 1 'Annual Governance Statement 2021-22' – (*See Clerks report –Appendix 1a*) – *circulated to members prior to the meeting*

- 22/12 **Annual Governance and Accountability Return (AGAR) for 2021-22:**
(i) To approve section 2 'Accounting Statements 2021-22'- (*See Clerks report - **Appendix 1b***) –
circulated to members prior to the meeting
- 22/13 **Review of Standing Orders:**
(i) To approve the recommended amendments as outlined in **Appendix 2** – circulated to members prior
to the meeting
- 22/14 **Matters of Correspondence for Report** - Correspondence is addressed on a daily basis and filed-
The Clerk will report on any relevant correspondence
- 22/15 **Accounts for payment** –to approve the May schedule (paid in June) - *The schedule is circulated to all
members during the meeting for their consideration*
- 22/16 To note **Matters for the next meeting** – no discussion or decisions made-