

Committee Members: Cllr Campbell, Cllr Irven, Cllr Johnson, Cllr Murphy, Cllr Terrett, Cllr Westcott, and Cllr Whetlor.

16 June 2022

Dear Councillor

You are hereby summoned to attend the meeting of the **Asset Management Committee** on **Thursday 23 June 2022 at 5.00pm** at the **Watchet Visitor Centre** for the purpose of transacting the following business.

Members of the press and public are welcome to attend.

Yours faithfully



Sarah Reed
Town Clerk

- 22/01D **To elect a Chair of Committee**
- 22/02D **To receive Apologies for Absence** (LGA 1972, section 85 (1))
- 22/03D **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 146
- 22/04D **Watchet Community Centre:**
- (i) **Pitched roof project progress update** – update from Committee clerk (paperwork issued prior to meeting via **Appendix 1**). Members to note
 - (ii) **Youth Provision Quarterly Service Level Agreement** – Update and meeting minutes to note, (paperwork issued prior to the meeting via **Appendix 2**).
 - (iii) **Appoint a Youth Provision Council representative**
 - (iv) **Mural update** – update from the committee Clerk, initial design from artist and recommendation (*paperwork issued prior to the meeting via **Appendix 3**. Decision required.*)
- 22/05D **MUGA:**
- (i) **Vandalism update** – update report, quotation and recommendation for replacement clamp bars due to vandalism (*paperwork issued prior to the meeting via **Appendix 4**. Decision required.*)
 - (ii) **Noise concerns** – correspondence from a resident regarding noise concerns (*paperwork issued prior to the meeting via **Appendix 5***)
 - (iii) **CCTV** – CCTV recommendation (*paperwork issued prior to the meeting via **Appendix 6***)
- 22/06D **West Street Carpark:**
- (i) **Additional car parking spaces** - Update report (*paperwork issued prior to the meeting via **Appendix 7**. Members to note.*)
 - (ii) **Barrier maintenance renewal** – Quotation for approval (*paperwork issued prior to the meeting via **Appendix 8***)
 - (iii) **Purchase of additional Barrier key fobs** – Quotation for approval (*paperwork issued at the meeting*)
- 22/07D **Cemetery:**
- (i) **Replacement tree to commemorate Head groundsman's 20 years of service** – Report and recommendation (*paperwork issued prior to the meeting via **Appendix 9***)
 - (ii) **Cemetery fee amendments** – Recommendations from Committee Clerk (*paperwork issued prior to the meeting via **Appendix 10***)
- 22/08D **Harbour Road Toilets:**
- (i) **Discharge of waste from campervans** – resident concern regarding the disposal of motorhome waste – *Report and paperwork to be issued at the meeting*
- 22/09D **Watchet War Memorial:**
- (i) **Memorial Restrictions** – Resident letter received (*paperwork issued prior to the meeting via **Appendix 11***)
- 22/10D **Matters to report for the next meeting:** – *no decisions made*