

Minutes of the Finance & General Purposes Committee
held on Monday 23 May 2022 at 6.00pm

Present: Cllr Campbell, Cllr Ellwood, Cllr Irven, Cllr Murphy, Cllr Westcott, and Cllr Whetlor

In attendance: Jo Grellier, Deputy Town Clerk

22/01C Election of Chair

Cllr Whetlor proposed that '***Cllr Murphy be elected as Chair of the Committee***'. Seconded by Cllr Campbell. Seconded by acclaim. Carried.

22/02C To receive Apologies for Absence (LGA 1972, section 85 (1): None received.

22/03C To receive Declarations of Interest:

| Name | Minute No: | Description of Interest | Personal / Prejudicial | Action Taken |
|------------|------------|-----------------------------|------------------------|---|
| Cllr Irven | 22/05C | Chair of Watchet Summertime | Personal & Prejudicial | Councillor withdrew from the meeting and did not participate in the discussion and voting |

22/04C To appoint 1 member to join the Chair of Committee onto the Asset management Committee:
Cllr Westcott proposed that '***Cllr Irven is appointed on to the Asset Management Committee***'. Seconded by Cllr Murphy. Seconded by acclaim. Carried.

22/05C Presentation for a Financial Grant:

(i) Watchet Summertime – *paperwork circulated prior to the meeting*

Having declared a Personal and Prejudicial interest in this item, Cllr Irven withdrew from the meeting at 6.03pm.

Cllr Whetlor proposed that '***the Committee approve the request for £500 to purchase advertising banners and lighting equipment for an evening display in the Marina***'. Seconded by Cllr Westcott. Carried.

Cllr Irven returned to the meeting at 6.05pm.

22/06C Cemetery Matters:

(i) To purchase a compost bin at the closed Churchyard – (***See Appendix 1***) - *circulated to members prior to the meeting*- Cllr Irven proposed '***the committee approve the recommendation to purchase a wooden compost bin with signage to a budget of up to £100.00***'. Seconded by Cllr Whetlor. Carried.

(ii) Approval of headstone request - (***See Appendix 2***) *circulated to members prior to the Meeting* - Cllr Irven proposed '***the committee approve the requested style or headstone, on the proviso that the size and colour of the stone comply with the Cemetery Policy***'. Seconded by Cllr Campbell. Carried.

22/07C Financial Matters:

(i) **Once per quarter, the Chair of the Committee shall be appointed to verify bank reconciliations for all accounts produced by the RFO, the contents to be noted by this Committee, as per regulation 2.2** – Noted

(ii) **All payments above £500.00 and below £5000.00 are itemised and reported to this Committee, as per regulation 4.1** – Noted and signed off by the Chair

(iii) **All payments issued for payment outside of Full Council Meetings, shall be reported to this Committee, as per regulation 6.6** – Noted and signed off by the Chair

- (iv) **To approve the insurance premium for 2022-23- (See Appendix 3) – circulated to members prior to the meeting-** The renewal policy circulated was discussed by members. Cllr Irven noted that there was no specific category for West Street Car Park/Allotments and proposed that **'the insurance renewal is approved at a cost of £7,786.26 subject to clarification from the insurance brokers that West Street Car Park/Allotments are covered under the policy'**. Seconded by Cllr Whetlor. Carried.

22/08C

Matters for the next meeting:

- (i) Liaise with the Clerk
- (ii) Approval of the Minutes from the previous meeting

Meeting closed at 6.20pm

Signed: 

Dated: 20 June 2022