

**Minutes of the Watchet Community Centre Management Committee  
held at Watchet Visitor Centre on Thursday 24 March 2022 at 5.45pm**

**Present:** Cllr Brake (Chair), Cllr Iven, Cllr Johnson, Cllr Murphy, Cllr Westcott, and Cllr Whetlor

**In attendance:** Sarah Reed, Town Clerk in the absence of Jo Grellier, Committee Clerk

22/62D      **To receive Apologies for Absence** (LGA 1972, section 85 (1))  
Cllr Brake proposed '**apologies given by Cllrs Corlett-Shaw and Campbell (both working away) are accepted**'. Seconded by Cllr Whetlor. Carried.

22/63D      **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 146

- Cllr Johnson declared a Personal & Prejudicial interest in **item 22/66D** – Artist is his spouse
- Cllr Whetlor declared a Personal & Prejudicial interest in **item 22/64D**- member of the SW&T Council Planning Committee

Both Cllrs withdrew from the meeting and did not participate in the discussion or voting

22/64D      **WCC – Pitched roof project:**  
Cllr Whetlor having declared a Personal and Prejudicial interest in this item withdrew from the meeting at 5.46pm.

Cllr Westcott declared a Personal interest in **item 22/64D** as the Senior Youth Worker is his son - Cllr remained in the meeting and participated in the discussion and voting

- (i)      **Project progress update** – Update report from Committee clerk (*paperwork issued prior to meeting via Appendix 1*). The Committee clerk reported the following:
- Contractors instructed the architects for the initial plans of the roof; Appendix 1 shows the Architect drawing that have now been submitted for planning.
  - Committee clerk met with contractor to get a quote for insulating the whole of WCC roof following a lead for funding through Children in Need. Minimum bid was £5,000 and must be spent by 31<sup>st</sup> March 2022 so tight timescales. As the Children in Need bid had to be focussed on the youth provision, a discussion was had with Senior Youth worker who requested that if funding was being sort focussing on the youth club members, the feedback from the attending young people was that they really were in need of a Portable PA unit and overhead projector. The Children in need bid was declined due to high volumes of applicants. Applied for £9140 for the full building roof insulation and £889 for the purchase of PA unit and projector for youth services.
  - Stage 1 invoice from contractor received for planning drawings, planning application, and associated expenses. Invoice forwarded to the Clerk and payment has been made.
- Members noted the report**

Cllr Whetlor returned to the meeting at 5.48pm

22/65D

**Youth Provision:**

- (i)      **PA Unit and Projector purchase** – Report from Committee Clerk (*paperwork issued prior to meeting via Appendix 2*).  
Cllr Johnson proposed that the '**recommendation as presented, is approved**'.  
Seconded by Cllr Irven. Carried.
- (ii)      **Quarterly Service Level Agreement** – The Committee Clerk reported that a zoom meeting has been booked for 4<sup>th</sup> April 2022 at 2pm. The minutes of the meeting will be reported at the next Committee meeting.  
**Members noted.**



22/66D

**Mural update** – update from the committee clerk and initial design ideas from artist (*paperwork issued prior to the meeting via Appendix 3*).  
Cllr Johnson having declared a Personal & Prejudicial interest in this item withdrew from the meeting at 5.50pm

As the Bookstop is mentioned in the draft design, Cllrs Irven and Murphy declared Personal Interests in this item as Directors of WCCT. Cllrs remained in the room and took part in the discussion and voting.

Cllr Whetlor proposed that **'the design is approved'**. Seconded by Cllr Irven. Carried

Cllr Johnson returned to the meeting at 5.53pm

22/67D

**Covid regulations:**

(i) **Revised Covid precaution agreement** – Update from Committee Clerk (*paperwork issued prior to the meeting via Appendix 4*).

**Members noted and fully endorsed by the H&S Designated Officer for the Council**

22/68D

**Verbal update report from the Committee Clerk on any outstanding matters:**

- Issue this week with security lighting. Ground staff working to fix this, but believe it is connected to the recent power cuts in the area – ongoing
- Incident – 3 children accompanying adults to a regular class this week got locked in the store cupboard. Cllr Irven was alerted by a call from the organiser as his information was displayed on the Emergency list. The incident was resolved but concerns over how the situation even occurred. Requested ground staff to investigate.
- Coomber security have booked to conduct the fire Alarm service tomorrow (25/3/22)

**Members Noted**

22/69D

**Matters to report for the next meeting:**

- WCC pitched roof update
- Mural update
- Quarterly Service Level agreement meeting report
- Liaise with Committee Clerk

Meeting closed at 6.05pm

Signed.....  


Dated.....  
6/4/22