


7 February 2022

Dear Councillor

You are hereby summoned to attend the meeting of **Watchet Town Council** to be held in the Watchet Visitor Centre, Harbour Road, Watchet on **Monday 14 February 2022 at 7.00pm** for the purpose of transacting the following business.

Members of the public are invited to address the Town Council for 15 minutes commencing at approximately 6.45pm. Please see the Public Participation notice.

Yours faithfully



Sarah Reed
Clerk to the Council

A G E N D A

- 22/410 To receive Apologies for Absence (LGA 1972, section 85 (1) –
- 22/411 To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464 –
- 22/412 **Town Council Minutes** - To confirm and sign the Minutes of the Council meeting held on the 10 January 2022 and the minutes of the Extraordinary meeting held on the 17 January 2022 (LGA 1972, Sch 12 Para 41 (1) –
- 22/413 (i) **Chairman's Report:** – verbal
(ii) **Clerks Report** – update on potential Watchet asset transfers
- 22/414 **Reports from the Principal Authority Members:**
County Cllr Davies
District Cllrs Aldridge, Davies and Whetlor and to receive questions from the floor-
- 22/415 **Reports from Representatives of Outside Organisations, Verbal** – no Decisions –
- 22/416 **To receive and sign the minutes of the following committees** and to adopt the Resolutions and Recommendations contained therein. (LGA 1972, Sch12 Para 41(1) to include matters of report
Watchet Community Centre Management Committee (20 January 2022)
Environment & Planning Committee (20 January 2022)
- 22/417 **Verbal reports from sub-committees, working groups, and other outside organisations where Watchet Town Council does not have representation:** (Notification to the Clerk prior to the meeting)
- 22/418 **Reports from Working Groups:** - Any relevant paperwork will be issued prior to the meeting:
a. **Climate Change** – *Update and recommendations* –
- 22/419 **Legal Matters:**
(i) Draft lease for the Watchet Market House Museum – *update from the Clerk-*
- 22/420 **Parish /Town Council 2022 May Election:**
(i) To approve Election leaflet (**See Appendix 1.1**) *circulated to members prior to the meeting*
(ii) To set a printing budget for the inclusion of the leaflet in the next 'Watchet Connects' Newsletter to be delivered to every Watchet household

- (iii) To approve Election poster to be published on the Town Councils Facebook and Website pages with a link to the Election leaflet- (**See Appendix 1.2**) *circulated to members prior to the meeting*
 - (iv) To discuss other election publicity and promotional ideas
- 22/421 **Former Taxi Office:**
- (i) To discuss options for future use – (**See Appendix 2**) – circulated to members prior to the meeting
- 22/422 **Recent acquisition of Grounds Maintenance Electric Vehicle:**
- (i) To consider works to improve security on the grounds store and associated costs
 - (ii) To consider the installation of an electric charging point and associated costs- (**See Appendix 3**) – *circulated to members prior to the office*
- 22/423 **To hold the 2022 Annual Town Meeting:**
- (i) With COVID restrictions easing and in accordance with (LGA 1972, part III, (14) 1-5 'Parish/town meeting of the parish shall assemble annually on some day between 1st March and 1 June, both inclusive, in every year' - discuss
- 22/424 **Matters of Correspondence for Report** - Correspondence is addressed on a daily basis and filed, the file is available for all councillors to inspect at their leisure.
The Clerk will report on any relevant correspondence
- 22/425 **Accounts for payment** –to approve the January schedule (paid in February) - *The schedule is circulated to all members during the meeting for their consideration*
- 22/426 To note **Matters for the next meeting** – no discussion or decisions made-