

**Minutes of the Watchet Community Centre Management Committee
held at Watchet Visitor Centre on Thursday 20 January 2022 at 5.30pm**

Present: Cllr Brake (Chair), Cllr Iven, Cllr Johnson, Cllr Murphy, Cllr Westcott, and Cllr Whetlor

In attendance: Jo Grellier, Committee Clerk

- 22/55D **To receive Apologies for Absence** (LGA 1972, section 85 (1))
Cllr Brake, as Chair, proposed that **'apologies given by Cllr Corlett-Shaw and Cllr Campbell are approved'**. Seconded by Cllr Iven. Carried with 5 votes for and 1 abstention.
- 22/56D **To receive any Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 146.
- Cllr Westcott declared a personal interest in item 22/57D as son part of the Youth Provision. Cllr remained in the room and took part in the discussion and voting.
- 22/57D **Youth Provision:**
(i) **Quarterly SLA meeting notes** – update from Committee Clerk (*appendix 1 issued prior to meeting*)
Very positive meeting held. Next QSLA will be in April 2022. Cllr Whetlor informed members that the resident who had kindly offered the chair has managed to find an alternative home for it. Members noted the report.
- 22/58D **WCC - Roof concerns:**
(i) **Long term solutions for flat roof health & safety and maintenance concerns** – Report from Committee clerk & updated quotations from three reputable building/roofing companies (*appendices 2a.1 2a.2, 2b & 2c issued prior to meeting*).
The Committee Clerk reported the following:
- Full Council at the Extraordinary meeting held on 17th January 2022 have approved to earmark £25k for the WCC new roof project based on the recommendations of the Town Clerk.
 - Ground staff have checked current insulation situation and none currently in place. The Committee clerk has contacted Sustainable Energy company to enquire if the Community centre can qualify for a free insulation grant to reduce the cost of the project. An email has been sent to their community's team to request further guidance. An update on this will be reported at the next meeting
- A long discussion ensued whereby Cllr Johnson proposed **'that approval is given for the Committee clerk to instruct our favoured contractor, appendix 2a.1/2a.2, but to ensure the contractor is aware we would like to pay for the work in a phased manner to cover the costs of the initial stages, with the remaining balance to be paid after acceptance of planning, and that if we are able to source free insulation that this is removed from the quotation'**. Seconded by Cllr Westcott. Carried.
- 22/59D **Covid regulations:**
(i) **Update on Government guidelines** – Update from Committee Clerk
The Committee clerk reported the following:
- Following the most recent announcements from Government, the Centre can re-open fully with very basic guidelines in place. As delegation was originally given to the Committee Clerk with the guidance of the Health & Safety Designated officer, they will continue to monitor the situation and revise the 'Precaution agreement' how they see fit to ensure revised safety measures are still followed by users to help prevent the spread of the virus.

- There is a new covid business support grant which if eligible could offer a £2667 one off grant as a leisure facility. After gaining clarification from Cllr Whetlor, as District Councillor it seems that we may be able to claim, and the Committee Clerk will 'register an interest' and report back at a later meeting as to whether successful or not.

22/60D

Verbal update report from the Committee Clerk on any outstanding matters

- The original artist of the WCC mural has agreed to return to 'fill in' the gaps left behind after the removal of the roller door to the store room. The committee clerk will provide design updates at a later meeting. Cllr Johnson declared a personal interest in this matter but there was no discussion.
- TV Licence has been renewed for 31/01/2022
- The PAT testing into the centre was conducted yesterday so we are up to date.
- We are out of date on our heating service, but I have been in contact with MBH who are hoping to conduct the service on 27th January, if they can get a sooner date, they will liaise directly with the ground staff.

22/61D

Matters to report for the next meeting: – no decisions made

- WCC pitched roof update
- Covid regulations
- Mural update
- Liaise with Committee Clerk

Meeting closed at 6.01pm

Signed: 

Dated: 