

**Minutes of the Watchet Community Centre Management Committee
held at Watchet Visitor Centre on Thursday 16 December 2021 at 5.30pm**

Present: Cllr Brake (Chair), Cllr Campbell, and Cllr Corlett-Shaw

In attendance: Jo Grelfier, Committee Clerk

- 21/49D To receive Apologies for Absence (LGA 1972, section 85 (1))
Cllr Brake, as Chair, proposed that *'apologies given by Cllr Iven, Cllr Johnson, Cllr Murphy, and Cllr Whetlor (late arrival) are approved'*. Seconded by Cllr Corlett-Shaw. Carried.
- 21/50D To receive any Declaration of Interests under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 146.
- None to declare.
- 21/51D **WCC - Car Park:**
- (i) HPC bike rack funding opportunity – update from Committee clerk (appendix 1 issued prior to meeting). Members noted the report.
 - (ii) Devon & Somerset Air Ambulance clothing/textile bank – update from Committee clerk, (appendix 2 issued prior to meeting). Members noted the report.
 - (iii) MUGA Shelter - update from Committee clerk, (appendix 3 issued prior to meeting). Members noted the report.
- 21/52D **WCC - Roof concerns:**
- (i) Removal of outside store roller door unit – report from Committee clerk (appendix 4 issued prior to meeting).
Cllr Corlett Shaw proposed that *"the Committee Clerk contact the original mural artist to ascertain if able to paint the removed section to match the existing mural"*. Seconded by Cllr Campbell. Carried.
 - (ii) Health & Safety disclaimer signage – update from Committee clerk (appendix 5 issued prior to the meeting). Members noted.

Following this item Cllr Brake, as Chair of the Committee, proposed that "item 21/53D is moved to be the next item on the agenda to give Cllr Whetlor the opportunity to arrive in time for item 21/52D (ii)". Seconded by Cllr Campbell. Carried.

- 21/53D Verbal update report from the Committee Clerk on any outstanding matters
- Youth provision
Seating/bench project – Youth provision has been in touch with a bench project idea using reclaimed chairs from the East Quay art exhibition. They have been offered chairs once the exhibition ends and would like to run a project through the youth club to re-purpose the chairs by designing and building a bench which they would like to then position under the MUGA shelter. The project will not begin until the new year, but once they have some designs they will report these to the Committee for approval before the build of the bench takes place.
- Amendments to youth club - email received from the youth provision giving an update of a few planned changes to the youth club in the new year.
"The main reason for these upcoming changes is that a member of the youth provision is stepping down from delivering youth clubs and will be used on more targeted projects instead. So from the beginning of January, we will be changing the staff of Watchet youth club with different workers on different nights. We will also be reverting back to mixed ages for both nights starting at school year 5 and upwards.

We found from doing the trial run of splitting the ages that the younger group have become very popular with the sessions being targeted to them and the interaction for the older group has been more popular with various trips and us doing detached work rather than them attending the club. So with new youth workers on both nights catering to all ages and mine and continued targeted detach work outside of the youth club hours, we hope this will give Watchet the best coverage of youth work they have had in a long time.

Our last Session this year will be Thursday 16th December to bring it all in line with the schools we plan to start back on Wednesday January 5th 6pm-8pm and would like the Thursdays to change times to 6pm-8pm if thats Ok.

Finally, and sorry for bringing this back up again but is there any way to free up the MUGA on Thursday even for an hour. It's such a huge asset to the junior club and used every week it's dry and now we are planning to combine the ages. It would be great to use it on both nights.*

The Committee Clerk advised members that she had responded to reconfirm the youth provision that the MUGA was a separate facility and there was not currently any availability on a Thursday due to it being booked by other groups

- **Curtain poles** – The new curtain poles have been erected in the main hall.
- **Covid Regulations based on Government guidelines** – So far the guidelines have not changed hugely when it comes to Community Centres. The Committee Clerk has emailed the current COVID precaution statement to all regular users to reiterate the importance of facemasks, sanitising, keeping the centre well ventilated, and ensuring all surfaces are wiped down with the cleaning products provided before and after each session. A follow up email was sent to the regular users on 14th December 2021 to inform them of the following information:
Community centres and libraries have now been added to the list of places where face coverings must be worn.

- community centres (including village halls), youth centres, members clubs and social clubs
- libraries and public reading rooms

So, we must return to the situation where face coverings have to be worn on entry to both premises. They can be removed where activities such as exercise, singing or speaking are undertaken. It also applies to youth centres, so the youth club may have to adapt their activities to comply with these new rules.

- **Slippery surface areas** – 2 cans of Anti-slip paint have been ordered for the main hall as it has been reported that after the table tennis there are patches of slippery floor. Total cost £16.30 (incl. VAT)

Cllr Whetlor arrived at the meeting at 5.52pm

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(iii) Long term solutions for flat roof health & safety and maintenance concerns – Report from Committee clerk & quotations from three reputable building/roofing companies (appendices 6, 6a, 6b, 6c, and 6d issued prior to meeting), decision required. Following the report from the Committee Clerk a long discussion ensued where Cllr Campbell proposed “delegation is given to the Committee Clerk with the guidance of Cllr Brake to give the company (appendix 6C) the opportunity to put in a formal quote on headed paper to include insulation to meet current regulations if required and gain commitment of timescales for the works to be carried out. Also to request that the quotation includes the building company arranging an architect on our behalf and offer the two other quoting companies (Appendix 6a & 6b) the opportunity to submit a like for like quotation on the favourable metal sheeting with PVC plastisol coating, including timescale commitment and the arrangement of an architect”. Seconded by Cllr Whetlor. Carried.


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Matters to report for the next meeting:

- Covid regulations based on Government guidelines
- WCC roof concerns
- Quarterly Youth Provision SLA update
- Liaise with Committee Clerk

JP

Meeting closed at 6.23pm

Signed: 

Dated: 11/1/22