


2 November 2021

Dear Councillor

You are hereby summoned to attend the meeting of **Watchet Town Council** to be held in the Watchet Visitor Centre, Harbour Road, Watchet on **Monday 8 November 2021 at 7.00pm** for the purpose of transacting the following business.

Members of the public are invited to address the Town Council for 15 minutes commencing at approximately 6.45pm. Please see the Public Participation notice.

Yours faithfully



Sarah Reed
Clerk to the Council

A G E N D A

- 21/349 To receive Apologies for Absence (LGA 1972, section 85 (1))
- 21/350 To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464
- 21/351 **Town Council Minutes** - To confirm and sign the Minutes of the Council meeting held on the 11 October 2021 (LGA 1972, Sch 12 Para 41 (1))
- 21/352 **Chairman's Report:** – verbal
- 21/353 **Reports from the Principal Authority Members:**
County Cllr Davies
District Cllrs Aldridge, Davies and Whetlor and to receive questions from the floor
- 21/354 **Reports from Representatives of Outside Organisations,** Verbal – no Decisions
- 21/355 **To receive and sign the minutes of the following committees** and to adopt the Resolutions and Recommendations contained therein. (LGA 1972, Sch12 Para 41(1) to include matters of report
Tourism & Leisure (14 October 2021)
Finance & General Purposes Committee (18 October 2021)
Watchet Community Centre Management Committee (21 October 2021)
Environment & Planning Committee (21 October 2021)
- 21/356 **Verbal reports from sub-committees, working groups, and other outside organisations where Watchet Town Council does not have representation:** (Notification to the Clerk prior to the meeting)
- 21/357 **Reports from Working Groups:** - Any relevant paperwork will be issued prior to the meeting:
a. **Climate Change – Update and recommendations**
- 21/358 **Legal Matters:**
(i) Draft lease for the Watchet Market House Museum – *update from the Clerk*
- 21/359 **Somerset Bus Partnership:**
(i) To appoint a representative onto the group re: the 'Bus back Better' strategy- (**See Appendix 1**)
circulated to members prior to the meeting

- 21/360 To consider a change in Committee structure and a revision of terms of reference for Committees – (**See Appendix 2**) – circulated to all members prior to the meeting
- 21/361 **To consider quotations for a new office scanner and printer – (See Appendix 3)** Clerks report circulated to members prior to the meeting
- 21/362 **Matters of Correspondence for Report** - Correspondence is addressed on a daily basis and filed, the file is available for all councillors to inspect at their leisure.
The Clerk will report on any relevant correspondence
- 21/363 **Accounts for payment** –to approve the October schedule (paid in November) - *The schedule is circulated to all members during the meeting for their consideration*
- 21/364 To note **Matters for the next meeting** – no discussion or decisions made
- 21/365 **Exclusion of Press and Public**
“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw” (Public Bodies (Admission to Meetings) Act 1960)
- 21/366 **Update from the Personnel Committee**- verbal