

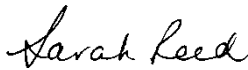
6 September 2021

Dear Councillor

You are hereby summoned to attend the meeting of **Watchet Town Council** to be held in the Watchet Visitor Centre, Harbour Road, Watchet on **Monday 13 September 2021 at 7.00pm** for the purpose of transacting the following business.

*Members of the public are invited to address the Town Council for 15 minutes commencing at approximately 6.45pm. Please see the Public Participation notice.*

Yours faithfully



Sarah Reed  
Clerk to the Council

## A G E N D A

- 21/316 To receive Apologies for Absence (LGA 1972, section 85 (1))
- 21/317 To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464
- 21/318 **Town Council Minutes** - To confirm and sign the Minutes of the Council meeting held on the 12 July 2021 and the Extraordinary meeting held on 5 August 2021 (LGA 1972, Sch 12 Para 41 (1))
- 21/319 **Chairman's Report:** – verbal
- 21/320 **Reports from the Principal Authority Members:**  
County Cllr Davies  
District Cllrs Aldridge, Davies and Whetlor and to receive questions from the floor
- 21/321 **Reports from Representatives of Outside Organisations,** Verbal – no Decisions
- 21/322 **To receive and sign the minutes of the following committees** and to adopt the Resolutions and Recommendations contained therein. (LGA 1972, Sch12 Para 41(1) to include matters of report  
Tourism & Leisure (15 July 2021)  
Finance & General Purposes (19 July 2021)  
Watchet Community Centre Management Committee (22 July 2021)  
Environment & Planning Committee (22 July 2021)
- 21/323 **Verbal reports from sub-committees, working groups, and other outside organisations where Watchet Town Council does not have representation:** (Notification to the Clerk prior to the meeting)
- 21/324 **Reports from Working Groups:** - Any relevant paperwork will be issued prior to the meeting:
  - a. **Library- Update and recommendations**
  - b. **Climate Change – Update and recommendations**
- 21/325 **Legal Matters:**
  - (i) To approve the draft lease for the Watchet Market House Museum – *deferred from the last meeting*
- 21/326 **Harbour Road Toilets:**
  - (i) To approve a quotation for new external door locks and approve a refurbishment programme including allocating a reserve, as outlined in **Appendix 1 – circulated to members prior to the meeting**

21/327 **Governance:**

- (i) To approve amendments to Standing Orders – **See Appendix 2** – *circulated to members prior to the meeting*
- (ii) To note the review of Financial Regulations
- (iii) Ordinary elections moved to 2022- views sought from SALC – (**See Appendix 2a**) – *circulated to members prior to the meeting*

21/328 **Matters of Correspondence for Report** - Correspondence is addressed on a daily basis and filed, the file is available for all councillors to inspect at their leisure.  
*The Clerk will report on any relevant correspondence*

21/329 **Accounts for payment** –to retrospectively approve the July schedule (paid in August) and approve the August Schedule for payment in September– *The schedule circulated to all members during the meeting for their consideration*

21/330 To note **Matters for the next meeting** – no discussion or decisions made