

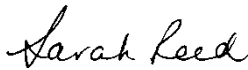
5 July 2021

Dear Councillor

You are hereby summoned to attend the meeting of **Watchet Town Council** to be held in the Watchet Community Centre, Helwell Lane, Watchet on **Monday 12 July 2021 at 7.00pm** for the purpose of transacting the following business.

Members of the public are invited to address the Town Council for 15 minutes commencing at approximately 6.45pm. Please see the Public Participation notice.

Yours faithfully



Sarah Reed
Clerk to the Council

A G E N D A

- 21/301 To receive Apologies for Absence (LGA 1972, section 85 (1))
- 21/302 To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464
- 21/303 **Town Council Minutes** - To confirm and sign the Minutes of the Council meeting held on the 14 June 2021 (LGA 1972, Sch 12 Para 41 (1))
- 21/304 **Chairman's Report:** – verbal
- 21/305 **Reports from the Principal Authority Members:**
County Cllr Davies
District Cllrs Aldridge, Davies and Whetlor and to receive questions from the floor
- 21/306 **Reports from Representatives of Outside Organisations,** Verbal – no Decisions
- 21/307 **To receive and sign the minutes of the following committees** and to adopt the Resolutions and Recommendations contained therein. (LGA 1972, Sch12 Para 41(1) to include matters of report
Tourism & Leisure (17 June 2021)
Finance & General Purposes (21 June 2021)
Environment & Planning Committee (23 June 2021)
- 21/308 **Verbal reports from sub-committees, working groups, and other outside organisations where Watchet Town Council does not have representation:** (Notification to the Clerk prior to the meeting)
- 21/309 **Reports from Working Groups:** - Any relevant paperwork will be issued prior to the meeting:
 - a. **Library- Update and recommendations**
 - b. **Climate Change – Update and recommendations**
- 21/310 **Legal Matters:**
 - (i) To approve the draft lease for the Watchet Market House Museum – *deferred from the last meeting*
- 21/311 **To address points made in the Internal Auditors Report as per the Clerks Report – (See Appendix 1) - circulated to all members prior to the meeting.**

21/312 **Annual Report 2020-21:**

- (i) To approve draft copy- *circulated to members prior to the meeting as **Appendix 2***
- (ii) To approve that the final draft is included in the print run for the August/September 'Watchet Connects' newsletter and delivered to every Watchet household.
- (iii) To consider a financial contribution towards the print run of the newsletter

21/313 **Matters of Correspondence for Report** - Correspondence is addressed on a daily basis and filed, the file is available for all councillors to inspect at their leisure.
The Clerk will report on any relevant correspondence

21/314 **Accounts for payment** –to approve the June Schedule for payment in July– *The schedule circulated to all members during the meeting for their consideration*

21/315 To note **Matters for the next meeting** – no discussion or decisions made