

**Minutes of the Finance & General Purposes Committee**  
**held on Monday 21 June 2021 at 6.30pm**

**Present:** Cllr Bowden, Cllr Corlett-Shaw, Cllr Irven, Cllr Murphy (Chair) and Cllr Westcott

**In attendance:** Sarah Reed, Town Clerk, Mark Mossman and 2 members of the 1940's Weekend group

**21/132C To receive Apologies for Absence (LGA 1972, section 85 (1)):** Cllr Murphy proposed that '*the apologies given by Cllrs Campbell and Whetlor are accepted*'. Seconded by Cllr Corlett-Shaw. Carried

**21/133C To receive Declarations of Interest:** None at this point

**21/134C Presentation for a Financial Grant:**

- (i) 1940's Weekend- relevant paperwork including accounts were circulated to members. Mark Mossman representing the 1940's weekend group made the following presentation. Background information was given on the previous two successful events held in Watchet and outlined the aims of the group for the 2021 event which will be a two day fully inclusive community and tourist attraction event re-enacting the 1940's in Watchet. Since COVID and the restrictions, local traders have not been in a position to help and as restrictions may still be in place at the time of the event, the group would like to provide a thoroughfare through the town to allow people to move around safely and not limit the crowds to the Esplanade. The group are requesting a grant of £2,000 from the Council to assist in the extra displays, props and visual enhancements needed to create a thoroughfare, the additional cost to ensure that the event adheres to COVID regulations, and also parking signage, advertising and publicity material to attract as many visitors as possible to the event to assist in the economy of the town.

There then followed a question-and-answer session.

Cllr Murphy thanked Mark Mossman for his presentation and informed him that in accordance with the Councils financial policy for awarding grants, a decision would be made by the Committee at the next meeting.

Mark Mossman and two members of the 1940's weekend group left the meeting at 6.53pm

**21/135C Financial Matters:**


- (i) **Once per quarter, the Chair of the Committee shall be appointed to verify bank reconciliations for all accounts produced by the RFO, the contents to be noted by this Committee, as per regulation 2.2 – Noted**
- (ii) **All payments above £500.00 and below £5000.00 are itemised and reported to this Committee, as per regulation 4.1 - Noted and signed off by the Chair of the Committee**
- (iii) **All payments issued for payment outside of Full Council Meetings, shall be reported to this Committee, as per regulation 6.6 – Noted and signed off by the Chair of the Committee**

**21/136C Cemetery Matters:**

- (i) To approve a request from a memorial mason for a (DVT) raised tablet not in accordance with Cemetery Policy- *drafted by the Cemetery Administrator and circulated to members prior to the meeting via Appendix 1* – After a brief discussion Cllr Irven proposed that the '*the request for a DVT raised tablet with the carving of a gold pint glass is approved and a clause is written into the policy to allow raised tablets, the amended policy is to be brought back to the next meeting*'. Seconded by Cllr Bowden. Carried with 4 votes for and 2 abstentions.
- (ii) Memorial Audit – the Clerk updated members that the quote from Fine Memorials of £495 to undertake the audit had been accepted and due to workload, a date could not yet be scheduled in, but members will be kept informed.
- (iii)

- 21/137C    **Matters for the next meeting:**  
(i)    Liaise with the Clerk

Meeting closed at 7.07pm

Signed:  .....

Dated: 14/7/21 .....