

## Watchet MUGA Conditions of Hire

Any person, group or organisation wishing to hire the Multi use Games Area must have a responsible adult of at least 18 years of age complete and sign a 'HIRING AGREEMENT' between Tourism & Leisure Committee and the Hirer, in the form prescribed.

The Hiring Agreement, which must be signed by the Hirer and the Tourism & Leisure Committee Clerk, confirms that the Committee agrees to permit the Hirer to use the facility for the purpose and period(s) stated, subject to the conditions set out below:

### **Financial:**

#### **Hire Fee:**

The cost to hire Watchet MUGA is £5.00 per hour if money is exchanged for the purpose of the activity.

#### **For Casual Bookings:**

Casual Bookings will be invoiced for the hire prior to the commencement of the hire. Payment for the hire must be received by the Committee Clerk two working days before the commencement of the hire.

#### **For Regular Bookings:**

Regular bookings will be invoiced a month in arrears. Invoices are to be paid within 30 days.

### **MUGA Terms and Conditions:**

- No booking will be accepted or confirmed until all sections of the booking form have been completed, and the terms and conditions agreed to.
- The person by whom the hire form is signed or electronically submitted shall be deemed to be the Hirer and will be responsible for payment of all fees payable in respect of the hire. The Hirer must be 18 years of age or over.
- All users will abide by the rules of the MUGA, which form part of this agreement.
- The Hirer will be responsible for all players using the pitch and will be liable to pay for any damage to the playing surface. Continued abuse of this condition will result in the Hirer's booking(s) being cancelled.

### **Bookings:**

- All bookings must be made at least 48 hours before the session.
- For advance block bookings Watchet Town Council will request monthly payment one month after the initial booking, and thereafter.
- Casual booking will require payment at the time of booking.
- Payment can be made by cheque made payable to Watchet Town Council or via BACS payment (bank details can be found on the booking form).
- Watchet Town Council will not confirm a provisional casual booking without receipt of payment.
- Watchet Town Council may change the fees it charges for use of the Facilities as agreed by the Tourism & Leisure Committee with one month's notice.
- Clubs/Hirers wishing to use floodlights are permitted to use the code displayed. Entering the code provides one hour of light. The code can be entered multiple times but will not operate beyond 10pm.

### **Cancellation Policy:**

- The hire fee will be chargeable if a booking is cancelled within 48 hours of the scheduled booking time.
- Overdue accounts may result in suspension of use of the facility until the debit is cleared. Failure to pay an overdue account will be passed to the Watchet Town Council solicitors for recovery procedures to be instigated.
- Hirers are liable for the good behaviour of persons attending their events. All breakages or damage to equipment including the synthetic pitch surface, will be charged for and Watchet Town Council will undertake any necessary legal proceedings.
- Watchet Town Council reserves the right to close the facility, or prohibit the use of the facility, at its discretion. Any amounts paid by the Hirer in such circumstances will be refunded but Watchet Town Council will not be liable for any expenditure incurred or loss sustained directly or indirectly by the Hirer, arising from the cancellation.
- If any circumstances over which Watchet Town Council have no control render the facilities not available for the Hirer on any day of the hire or any part of such a day, the Hirer shall not be entitled to any compensation in consequence thereof or in connection therewith.

### **Additional conditions:**

- The Hirer must ensure such fire, health and safety and other precautions as required by Watchet Town Council are properly implemented and observed.
- All groups must report any injuries to Watchet Town Council. These will then be recorded into the site accident report book.
- Watchet Town Council will not be liable for personal injury or loss howsoever incurred by those attending the site.
- Items such as footballs, netballs, hockey balls, hockey sticks are not provided. It is therefore the responsibility of the Hirer to ensure such equipment is available. Please inform at booking if you require the use of the netball posts.
- Admittance onto the artificial pitch is NOT allowed until the allotted starting time of your booking. The facility can be used by the public up until the start of your booking.
- Allotted booking times will be displayed on a noticeboard on site to ensure no confusion.
- There are strictly no dogs allowed on site except guide dogs.

<b>Not Allowed</b>	<b>Allowed</b>
Spiked or Studded Footwear	Flat or Dimpled footwear
Skateboards, Cycles, Roller Skates or Scooters	Clean Footwear thoroughly before entering
Smoking	Remove all rubbish on leaving
Chewing gum or food	Report any damage as soon as possible
Glass bottles or consumption of alcohol	Children under 11 years to be supervised by a responsible adult
Use of foul or abusive language	The consumption of water
Naked flames or fireworks on or around the pitch	Use of the floodlight control code but will not operate beyond 10pm
Hanging from the netball or basketball hoops or climbing on the mesh boundary	

ANYONE USING THIS MULTI USE GAMES AREA DO SO AT THEIR OWN RISK, LIABILITY WILL NOT BE ACCEPTED FOR PERSONAL INJURY OR LOSS OR DAMAGE OF VALUABLES.  
 ANYONE OBSERVED BREAKING THE RULES WILL BE ASKED TO LEAVE THE GAMES AREA AND REPORTED TO THE TOURISM & LEISURE COMMITTEE.

I have read and agree to accept the terms of this policy;

Signed.....

Date.....