

Minutes of the Watchet Community Centre Management Committee
held on Thursday 15 October 2020 at 5.30pm

Present: Cllr Bowden, Cllr Campbell, Cllr Johnson, Cllr Irven, Cllr Murphy, Cllr Westcott

In attendance: Jo Grellier, Committee Clerk

Cllr Irven as Chair of council opened the meeting in the absence of the late Cllr de Renzy-Martin who was chair of the committee.

- 20/69D To appoint a new Chair of Committee Under Standing Order 20a- 'Voting General and on Appointments':** Cllr Murphy proposed **'to appoint Cllr Campbell as chair of the committee'**. Seconded by Cllr Westcott. Carried with unanimous in favour. Cllr Campbell accepted the position of Chair to the committee.
- 20/70D To receive apologies:** Cllr Campbell as Chair proposed **'that apologies given by Cllr Whetlor are accepted'**. Seconded by Cllr Westcott. Carried
- 20/71D To receive Declarations of Interest:** Cllr Johnson declared a possible personal interest in item 20/72D(iii), as his wife may take part in the project. Cllr Johnson remained in the room and took part in the discussion and voting.
- 20/72D Operations & Activities:**
- (i) **Re-opening the Centre for regular users – Verbal report** (See appendix 1 Risk assessment issued prior to meeting); *decision required*.
The Committee Clerk provided a verbal report. Cllr Johnson raised concern that the current Risk Assessment for Watchet Community Centre was rapidly becoming out of date. Cllr Irven responded that The Risk Assessment forms three scenarios and have been adapted to current Government guidelines via addendums, it remains valid. A discussion ensued. Cllr Johnson proposed that **'to defer re-opening the Centre. Delegate the Committee Clerk with guidance from the H&S designated officer, to work with each regular user to review classes on an individual basis. Each class must provide a Covid secure risk assessment. Maximum attendees will be agreed for each class based on their risk assessment and class type. This information reported to the Committee for approval with a review of current Government guidelines and a proposed opening date for regular users, agreed at the November meeting'**. Seconded by Cllr Campbell. Carried
- (ii) **Re-opening the Centre for the Youth provision – (Appendices 2a & 2b issued prior to meeting); decision required.**
At this stage Cllr Westcott declared a personal interest in this item as the father of the Senior Youth worker for Minehead Eye. Cllr Westcott remained in the room and took part in the discussion and voting.
The Committee Clerk provided a verbal report. A discussion ensued. Cllr Johnson proposed **'The opening of the Centre to the Youth Provision is deferred until the Committee Clerk receives a structured activity programme through to the end of 2020, submitted by Minehead Eye, along with a risk assessment stating capacity for each activity. This can be based on the capacities indicated in the WTC risk assessment tailored for each activity and any restrictions such as the presence of pool and football tables. This information will be reviewed by the Committee at the November meeting to approve maximum numbers for the scheduled programme and a suitable date of return to the Centre'**. Seconded by Cllr Murphy. Carried.
- (iii) **Graffiti project – Watchet Youth Club/Watchet Strives – verbal report** (Appendix 3 issued prior to meeting); *decision required*.
At this stage Cllr Murphy declared a personal interest in this item as the Graffiti project forms part of Watchet Strives, which is a strand of CCT to whom he is Director. Cllr Murphy remained in the room and took part in the discussion but abstained from voting.

The Committee Clerk provided a verbal report. A discussion ensued. Cllr Irven proposed **'Approval given for the graffiti design to incorporate a dedication to the late Cllr de Renzy-Martin, for her commitment to the youth provision during her many years as Cllr for WTC.'**

**Considering the recent Government Covid restrictions, the graffiti designs produced by the participating youths are submitted to the Committee, explaining their ideas and inspirations. The Committee will have the final decision on which design is approved'.
Seconded by Cllr Johnson. Carried with 5 votes for and 1 abstention.**

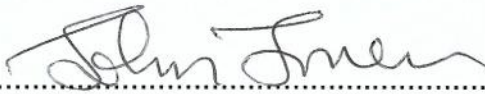
20/73D Verbal update report from the Committee Clerk on any outstanding matters

- Youth Provision Service Level Agreement date booked for 22 October 2020
- Tarmac work to the MUGA boundary will be completed this week, this will mean the WCC car park will not be accessible.
- Contract cleaner will attend Centre before every Council meeting to deep clean as per Risk Assessment agreement.

20/74D Matters to report for the next meeting:

- Cllr Campbell as Chair to liaise with Committee Clerk to decide on date/time of next meeting and if this meeting will be via virtual portal.
- To consider regular user and youth provision Health & Safety reports compiled.

The meeting closed at 6.18pm

Signed: 

Dated: 