

Committee Members: Cllrs Bowden, Campbell, Corlett-Shaw, Irven, Murphy (Chair), Westcott, and Whetlor

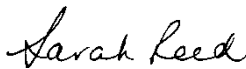
10 November 2020

Dear Councillor

You are hereby summoned to attend the meeting of the **Finance & General Purposes Committee** by video conference on **Monday 16 November 2020 @ 6.30pm** for the purpose of transacting the following business.

Due to Coronavirus (Covid-19) safety measures, Watchet Town Council has set-up a Remote, Virtual Meeting system using "Zoom" technology. The link for the meeting is detailed below:
<https://us02web.zoom.us/j/82848216134?pwd=d0o5VWFxdG1NM0NaOHdISDhVTFMxdz09>
Members of the press and public are welcome to attend, please register prior to the meeting with the Clerk on townclerk@watchettowncouncil.org

Yours faithfully



Sarah Reed
Town Clerk

A G E N D A

- 20/90C **To Receive Apologies for Absence:** (LGA 1972, section 85 (1))
- 20/91C To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 SI No: 1464
- 20/92C **Financial Matters:**
- (i) Once per quarter, the Chair of this Committee shall be appointed to verify bank reconciliations for all accounts produced by the RFO, the contents to be noted by this Committee, *as per regulation 2.2*
 - (ii) All payments above £500 and below £5,000 are itemised and reported to this Committee, *as per regulation 4.1 and displayed on the website*
 - (iii) All payments issued outside of Full Council Meetings, shall be reported to this Committee, *as per regulation 6.6*
 - (iv) **Precept 2021-22** – to recommend the Committee budget for inclusion in the 2021-22 Precept – *updated budget report was circulated to members prior to the meeting for consideration*
- 20/93C **Cemetery**
- (i) To consider a request from a Watchet resident to pay for fees in financial instalments – *Report from Cemetery Administrator circulated to members prior to the meeting*
- 20/94C **Matters for the next meeting** – no discussion or decisions made