

Committee Members: Cllrs Bowden, Campbell, Corlett-Shaw, Irven, Murphy (Chair), Westcott, and Whetlor

8 March 2021

Dear Councillor


You are hereby summoned to attend the meeting of the **Finance & General Purposes Committee** by video conference on **Monday 15 March 2021 @ 6.30pm** for the purpose of transacting the following business.

Due to Coronavirus (Covid-19) safety measures, Watchet Town Council has set-up a Remote, Virtual Meeting system using "Zoom" technology. The link for the meeting is detailed below:

<https://us02web.zoom.us/j/3416735898?pwd=K0VGdzFaNnJmdVhxUVJYUG9JUkViUT09>

Members of the press and public are welcome to attend, please register prior to the meeting with the Clerk on townclerk@watchettowncouncil.org

Yours faithfully



Sarah Reed
Town Clerk

A G E N D A

- 21/218C **To Receive Apologies for Absence:** (LGA 1972, section 85 (1))
- 21/219C To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 SI No: 1464
- 21/220C **Financial presentation for a Grant:**
- (i) Citizens Advice - *paperwork issued prior to the meeting*
- 21/221C **Financial Matters:**
- (i) Once per quarter, the Chair of this Committee shall be appointed to verify bank reconciliations for all accounts produced by the RFO, the contents to be noted by this Committee, *as per regulation 2.2*
 - (ii) All payments above £500 and below £5,000 are itemised and reported to this Committee, *as per regulation 4.1 and displayed on the website*
 - (iii) All payments issued outside of Full Council Meetings, shall be reported to this Committee, *as per regulation 6.6*
 - (iv) To consider the draft SLA with Citizen Advice - *paperwork circulated prior to the meeting via **Appendix 1***
- 21/223C **Matters for the next meeting** – no discussion or decisions made