

**Committee Members:** Cllrs Bowden, Campbell, Corlett-Shaw, Iven, Murphy (Chair), Westcott, and Whetlor

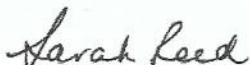
8 February 2021

Dear Councillor

You are hereby summoned to attend the meeting of the **Finance & General Purposes Committee** by video conference on **Monday 15 February 2021 @ 6.30pm** for the purpose of transacting the following business.

**Due to Coronavirus (Covid-19) safety measures, Watchet Town Council has set-up a Remote, Virtual Meeting system using "Zoom" technology. The link for the meeting is detailed below:**  
<https://us02web.zoom.us/j/3416735898?pwd=K0VGdzFaNnJmdVhxUVJYUG9JUKViUT09>  
**Members of the press and public are welcome to attend, please register prior to the meeting with the Clerk on [townclerk@watchettowncouncil.org](mailto:townclerk@watchettowncouncil.org)**

Yours faithfully



Sarah Reed  
Town Clerk

## AGENDA

- 21/211C **To Receive Apologies for Absence:** (LGA 1972, section 85 (1))
- 21/212C To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 SI No: 1464
- 21/213C **Application for a financial Grant:**  
(i) 1<sup>st</sup> Watchet Sea Scout Group – *decision required*
- 21/214C **Financial Matters:**  
(i) Once per quarter, the Chair of this Committee shall be appointed to verify bank reconciliations for all accounts produced by the RFO, the contents to be noted by this Committee, *as per regulation 2.2*  
(ii) All payments above £500 and below £5,000 are itemised and reported to this Committee, *as per regulation 4.1 and displayed on the website*  
(iii) All payments issued outside of Full Council Meetings, shall be reported to this Committee, *as per regulation 6.6*  
(iv) To consider the draft SLA with Citizen Advice - *paperwork circulated prior to the meeting via Appendix 1*
- 21/215C **Exclusion of Press and Public**  
*"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw"* (Public Bodies (Admission to Meetings) Act 1960)
- 21/216C **Staffing Issues:**  
(i) To review staffing salary increases in accordance with the approved allocated budget for 2020-21- *paperwork circulated prior to the meeting*
- 21/217C **Matters for the next meeting** – no discussion or decisions made