

Gazebo Hire Booking Form

Terms & Conditions

- Use of tents will only be permitted if appropriate trained persons are used to erect and dismantle the tents.
- If you do not have anyone available who has been trained in using the tents, please contact the Council Office who will provide a list of trained persons in your area, or arrange to facilitate training through the appropriate agency.
- **This booking relates to the hire of the gazebos ONLY – do not use any other equipment contained within the storage shelter. ‘A’ Boards can be hired at a separate charge, please contact the Council Office**
- The following tents are available for hire at the cost of:
 - 3x Hexagonal - £10.00 per tent
 - 13x Square - £7.50 per tent
 - A refundable deposit of £50.00 per tent is required before hire is approved

Organisation	
Applicant Name	
Contact Address	
Contact Tel No	

Is your organisation covered by Public Liability Insurance to cover any damage to the Gazebos?	Yes	No
If ‘Yes’ Watchet Town Council must receive a copy of your Insurance Policy before any booking is allowed to commence		
If ‘No’ your organisation is to indemnify Watchet Town Council against all/any claims for damage and/or injury etc that may be caused as a result of the use of the site		
Please sign here:	Date:	

Date of Event:	Times Required:	Venue:	
Who shall be erecting the gazebos? Point 6 of Gazebo Hire Policy			
Watchet Town Council has the following Gazebos available for hire:		How Many?	Total Charge
3x Hexagonal Gazebos @ £10.00 each			
13x Square Gazebos @ £7.50 each			
Refundable Deposit @ £50.00 per Gazebo (required before hire is approved)			
TOTAL			

Signature of Applicant:	Date:
By signing this booking form I give my consent for the details that I have provided to be stored physically and digitally and to be used by the Officers, Members and agents of Watchet Town Council for the purposes of providing this service. The Council's General Privacy Notice confirms how we handle personal data and can be requested from the Council office or the Council's webpage, see below for details	

FOR OFFICE USE ONLY - Authorised by the Town Clerk or Designated Officer	
Signed:	Date: